

VILLAGE OF SAND LAKE
MINUTES
REGULAR COUNCIL MEETING
JANUARY 16, 2017

1. **CALL TO ORDER:** The regular meeting of the Sand Lake Village Council was called to order by President Thomas Norton at 7:02 p.m. on Monday, January 16, 2017, at the Sand Lake Municipal Building.

2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

3. **ROLL CALL**

MEMBERS PRESENT: Thomas Norton, Nyha French, Tonia Parkhurst, David Dewey,

EXCUSED ABSENT: Bette Towsley, Danielle Hardenburg

4. **AGENDA**

Motion made by T. Parkhurst and seconded by D. Dewey to approve the January 16, 2017 Agenda.

MOTION CARRIED

5. **LAKE ST. PROJECT UPDATING: JON MOXEY AND ROGER SWETS**

Motion made by T. Parkhurst and seconded by D. Dewey to begin the process of applying for bonds from the United States Department of Rural Development.

MOTION CARRIED

Mr. Jon Moxey presented to the Council the Lake Street Improvement Part II and III (from 5th St. to 3rd St. & Streetscape) Engineering Budget and recommended obtaining a bond anticipation note. Mr. Moxey also informed the Council that three of the bids for Lake St. Project Part I that MDOT received have been below the estimated cost.

Mr. Roger Swets recommended to the Council the option of beginning a bond anticipation process for the engineering cost prior the date of the construction. Mr. Swets recommended that the United States Department of Rural Development process the bond anticipation.

6. **RESOLUTION 2017-01: TO AUTHORIZE AN OFFICIAL TO SIGN THE CONTRACTS BETWEEN THE VILLAGE OF SAND LAKE AND MDOT**
Motion made by D. Dewey and seconded by T. Parkhurst to approve
RESOLUTION 2017-01: TO AUTHORIZE AN OFFICIAL TO SIGN THE CONTRACTS BETWEEN THE VILLAGE OF SAND LAKE AND MDOT.

Roll Vote Call

AYES: Thomas Norton, Nyha French, Tonia Parkhurst, David Dewey
NAYES: None
ABSENT: Bette Towsley, Danielle Hurdenburg
MOTION CARRIED

7. **ADMINISTRATIVE REPORT**

A. MINUTES: JANURARY 02, 2017 REGULAR MEETING

Motion made by T. Parkhurst and seconded by D. Dewey to approve and file the January 02, 2017 Regular Council Minutes with corrections on page one, last paragraph, the word Complied to Compiled.
MOTION CARRIED

B. FINANCIAL MATTERS:

1. FINANCIAL STATEMENT

Motion made by T. Parkhurst and seconded by D. Dewey to approve and file the December 2016 Financial Statement as presented by Treasurer Brenda Arnold.
MOTION CARRIED

2. BILLS:

Motion made by T. Parkhurst and seconded by D. Dewey to pay the December 2016-January 2017 bills in the amount of \$15,012.22 (Fifteen Thousand, Twelve Dollars and Twenty-two Cents).
MOTION CARRIED

3. KCCDBG: APPROVING INVOICES FROM AUTOMATIC DOOR SERVICE

Motion made by N. French and seconded by D. Dewey to approved the invoices 38720 for \$ 3,152.00 and 38721 for \$4,188.00 to be paid by the Kent County Community Development Block Grant.
MOTION CARRIED

8. **PUBLIC COMMENT**

Michelle Paepke, 135 Oak St., informed the Council her concerns regarding the Family Dollar (FD) store's semis blocking the alley off and using it to take off instead of backing up on Northland Dr. Also, that FD parking lot needs a stop sign by the alley way. Last, the heating and cooling unit is not enclosed as it was promised. President Norton will contact the FD's company to discuss these issues. However, the process might take five to six months.

9. POLICE REPORT

A. MONTHLY REPORT

Motion made by D. Dewey and seconded by N. French to accept and file the December 2016 Police Report as presented by Police Chief James Reamsma.
MOTION CARRIED

10. FIRE REPORT

A. MONTHLY REPORT

Motion made by T. Parkhurst and seconded by D. Dewey to accept and file the December 2016 Fire Report as presented by Fire Chief Edward Holtzlander.
MOTION CARRIED

The possibility of a fee charge to the Fire Dept. for the 2007-2016 due to the lost paper work within the State Police and Newaygo County was discussed.

11. DPW REPORT

A. MONTHLY REPORT

Motion made by D. Dewey and seconded by N. French to accept and file the December 2016-January 2017 DPW Report as presented by Mr. Jerry Dines.
MOTION CARRIED

The quotes for a three-point backhoe were discussed.

12. UNFINISHED BUSINESS

A. EMPLOYEE POLICY: VILLAGE EVENING HOURS OR WEEKEND

Motion made by T. Parkhurst and seconded by N. French to approve the new office hours, Thursdays from 12:00 pm to 6:00 pm for only three months starting January 12th, and to mail notice to Village residents.
MOTION CARRIED

B. APPOINT ZONING BOARD OF APPEALS MEMBER

Motion made by D. Dewey and seconded by T. Parkhurst to appoint Thomas Norton as a ZBA member.
MOTION CARRIED

C. RESOLUTION 2016-08: DESIGNATION STREET ADMINISTRATOR

During the meeting, President Norton contacted Trustee Hardenburg by phone to verify that she was interested in the position.

Motion made by D. Dewey and seconded by T. Parkhurst to appoint Danielle Hardenburg as the Village Street Administrator and approve the
RESOLUTION 2016-08: DESIGNATION FOR STREET
ADMINISTRATOR.

Roll Vote Call

AYES: Thomas Norton, Nyha French, Tonia Parkhurst, David Dewey
NAYES: None
ABSENT: Bette Towsley, Danielle Hurdenburg
MOTION CARRIED

D. APPOINTMENT FOR A VACANT COUNCIL SEAT OR PUBLISH IT

Mr. Gregory Wheeler, a long-time resident, stated his interest in the Council position. Mr. Lloyd Leroy Williams, an eleven years resident, was presented as well. Mrs. Janice Dewey couldn't be at the meeting.

President Norton was unsure about Trustee Towsley's resignation. Trustee French confirmed Trustee Towsley's resignation.

Motion made by D. Dewey and T. Parkhurst to accept Trustee Bette Towsley's resignation.
MOTION CARRIED

Motion made by N. French and seconded by T. Parkhurst to appoint Mr. Gregory Wheeler as a Council member.
MOTION CARRIED

Motion made by T. Parkhurst and seconded by N. French to appoint Mrs. Janice Dewey as a Council member.
MOTION CARRIED. Trustee Dewey abstained.

13. NEW BUSINESS

A. WATER AND SEWER RATE STUDY

Motion made by T. Parkhurst and seconded by N. French to table the Water and Sewer rate study after resolving the water service contract with Paradise Cove.
MOTION CARRIED

B. PARADISE COVE CONTRACT

President Norton informed the Council that the terms in the water service contract made with Paradise Cove (PC) are not what the Council approved and presented the need for a renegotiation. He will contact PC to discuss the issue. He also requested contacting Van Essen and Grimm for legal advice, since the cost is \$250.00 per hour versus Bloom Sluggett Morgan's cost of \$300.00 per hour.

Motion made by T. Parkhurst and seconded by D. Dewey to reject the contract with Paradise Cove signed by previous President, Roger Towsley, dated on April 18, 2016.
MOTION CARRIED

Motion made by D. Dewey and seconded by T. Parkhurst to authorize President Norton, after contacting PC, to contact Van Essen and Grimm for a legal remedy regarding PC contract renegotiation issue.
MOTION CARRIED

14. COMMITTEE REPORTS

Trustee Dewey presented to the Council and read the Planning Commission (PC) 2017 Work Plan. Trustee Dewey requested that Clerk Nielsen post updated information regarding the Lake Street Improvement Project on the Village website.

The inventory for the sidewalk system was discussed with Mr. Dines. PC wants to be informed regarding the storm sewer system stages of progress.

The Rosy's Ice cream shop drive through issue was discussed.

Motion made by D. Dewey and seconded by T. amend the language on B1 Business District chapter 10 page 39 to include drive in and drive through with restaurants and delete drive in and drive through from special uses.
MOTION CARRIED

Motion made by D. Dewey and seconded by N. French to approve the building plan for Rosy's Ice Cream shop.
MOTION CARRIED

15. TRUSTEE COMMENTS

There were no Trustee Comments.

16. ADJOURNMENT

There being no further business to come before the Council,
Motion made by T. Parkhurst and seconded by N. French to adjourn.
MOTION CARRIED

Meeting adjourned at 8:25 p.m.

Respectfully submitted,


Leticia Nielsen, Clerk