

Village of Sand Lake  
Village Council  
May 18, 2020, 7:00 p.m.  
2 E. Maple St., PO Box 139  
Sand Lake, MI 49343  
(616) 636-8854

[www.villageofsandlake.org](http://www.villageofsandlake.org)

**Special Meeting Minutes**

**May 18, 2020**

**Agenda – Virtual Meeting – Zoom Meeting ID: 697-984-7034**

**CALL TO ORDER**

President Quinlan called the meeting to order at 7:00 pm. Pastor Jorge lead the meeting with a reading and prayer.

**ROLL CALL**

Present: President Quinlan, Theresa Jerome, Marcia Helton, Rachel Gokey, Tonia Parkhurst, Glenn Baker, Bill Rau

Absent: None

**CONSENT AGENDA**

Approval of Agenda

Motion Made by Parkhurst, with support by Jerome, to accept the agenda as written. **AIF. Motion Carried.**

Minutes of the April 13, 2020 meeting

Motion Made by Parkhurst, with support by Jerome, to accept and file the April 13, 2020 meeting minutes. **AIF. Motion Carried.**

Financial Statement (Feb 2020)

Motion Made by Parkhurst, with support by Jerome, to accept and file the February Financial statement as presented. **AIF. Motion Carried.**

Accts Payable- \$87,979.49 (March 20-May 8)

Motion Made by Baker, with support by Parkhurst, to pay the bills in the amount of \$87,979.49 (eighty-seven thousand nine hundred seventy-nine dollars and forty-nine cents). **AIF. Motion Carried.**

Sand Lake Fire Department Reports (Feb-April)

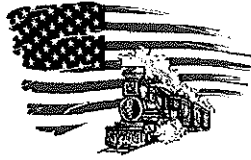
Motion Made by Baker, with support by Gokey, to accept and file the February, March and April fire reports. **AIF. Motion Carried.**

**PUBLIC COMMENT – Agenda Items (second Public Comment at the end of the meeting)**

*Public comment opened at 7:14pm*

*(No one had any public comments.)*

*Public comment closed at 7:15pm*



**PRESIDENT QUINLAN**

**Final Preliminary Genevieve Plat**

Motioned by: Baker

Seconded by: Rau

Motion Made by Baker, with support by Rau, to approve the Final Preliminary for Genevieve Plat, Phase One.

**AIF. Motion Carried.**

**It Right- Renewal of Website**

Motioned by: Parkhurst

Seconded by: Gokey

Motion Made by Quinlan, with support by Baker, to not renew the IT-Right Website Contract and to contact them for release of our domain name.

**AIF. Motion Carried.**

**Approval of Schedule of Fees**

Motioned by: Parkhurst

Seconded by: Baker

Motion Made by Parkhurst, with support by Baker, to accept the Schedule of Fees as presented.

**AIF. Motion Carried**

**Approval of DPW Part-Time Employment**

Motioned by: Parkhurst

Seconded by: Baker

Motion Made by Parkhurst, with support by Baker, to approve the posting of a DPW Part-Time employment opportunity, with a time frame of how long people have to apply.

**AIF. Motion Carried**

**Suggestions to use \$50 Gift Card**

Motioned by: Baker

Seconded by: Helton

Motion Made by Baker, with support Helton, to use the Fuelman \$50 rewards card to stock the giving tables.

**AIF. Motion Carried.**

**DeLobel v Village of Sand Lake**

Motioned by: Baker

Seconded by: Helton

Motion Made by Baker, with support by Jerome, to change the MCOLES verbiage to state "Officer DeLobel resigned", as long as Mr. DeLobel agrees to not bring any additional suits against the Village of Sand Lake.

Parkhurst opposed.

**Motion Carried.**

**Owner of 43 Seventh Street**

Motioned by: Baker

Seconded by: Jerome

Motion Made by Baker, with support by Jerome, to not remove the late fees and have the resident bring their bill current then approach the council about removing late fees.

**AIF. Motion Carried.**

**Owner of 274 E. Lake Street**

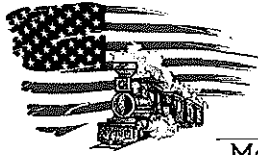
Motioned by: Baker

Seconded by: Jerome

Motion Made by Baker, with support by Jerome, to NOT remove the late utility penalties, in the amount of \$39.86.

Parkhurst opposed.

**Motion Carried.**



**Approval of Forms**

Motioned by: Baker  
Seconded by: Parkhurst

Motion Made by Baker, with support by Parkhurst to approve the following forms for the Village of Sand Lake: Application for License to Run a Carnival or Event, Rental Property Registration Form, and Application for Open Fire/Burn Permit. **AIF. Motion Carried.**

**Resolution 2020-7** Approve Six Percent Increase in Fire and MFR contract.

Motioned by: Baker  
Seconded by: Jerome

**Roll Call Vote**

Helton: Yes  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Yes  
Parkhurst: Yes  
Gokey: Yes

Motion Made by Baker, with support by Jerome, to adopt resolution 2020-7 to 6% increase in the Fire and MFR Contracts for Nelson, Pierson and Ensley Townships for 2020/2021.

**AIF. Motion Carried.**

**Resolution 2020-10** Establishing 2020 Property Tax Rates

Motioned by: Parkhurst  
Seconded by: Baker

**Roll Call Vote**

Helton: Yes  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Yes  
Parkhurst: Yes  
Gokey: Yes

Motion Made by Parkhurst, with support by Baker, to adopt resolution 2020-09 for establishing the 2020 Property Tax Rates. **AIF. Motion Carried.**

**Resolution 2020-9** TEDF Category B Grant

Motioned by: Baker  
Seconded by: Parkhurst

**Roll Call Vote**

Helton: Yes  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Yes  
Parkhurst: Yes  
Gokey: Yes

Motion Made by Baker, with support by Parkhurst, to adopt resolution 2020-10 to grant permission to Fleis & Vandenbrink to apply for MDOT Category B grant monies as long as administrative fees do not exceed \$5,000. **AIF. Motion Carried.**

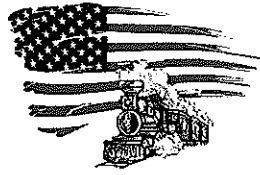
**Resolution 2020-13** Road Improvements

Motioned by: Baker  
Seconded by: Parkhurst

**Roll Call Vote**

Helton: Yes  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Yes  
Parkhurst: Yes  
Gokey: Yes

Motion Made by Baker, with support by Parkhurst, to adopt resolution 2020-11 authorizing up to Seventy-Thousand Dollars (\$70,000) for road improvements on Shaner Avenue once funds from water tower cell easements are received. **AIF. Motion Carried.**



**Resolution 2020-11**

Motioned by: Baker

Seconded by: Parkhurst

**Roll Call Vote**

Helton: Yes  
Baker: Yes  
Rau: Yes  
Quinlan: Yes

Jerome: Yes  
Parkhurst: Yes  
Gokey: Yes

**Resolution 2020-12 Equipment Purchase**

Motioned by: Helton

Seconded by: Jerome

**Roll Call Vote**

Helton: Yes  
Baker: No  
Rau: No  
Quinlan: No

Jerome: Yes  
Parkhurst: No  
Gokey: Yes

**2020-12 Equipment Purchase**

Motioned by: Baker

Seconded by: Rau

**Roll Call Vote**

Helton: No  
Baker: Yes  
Rau: Yes  
Quinlan: Yes

Jerome: Yes  
Parkhurst: Yes  
Gokey: No

**COUNCIL COMMENT TIME**

Motioned by: Baker

Seconded by: Parkhurst

President Quinlan abstained from voting

**Roll Call Vote**

Helton: No  
Baker: Yes  
Rau: Yes  
Quinlan: abstained

Jerome: Yes  
Parkhurst: Yes  
Gokey: Yes

Motion Made by Baker, with support by Parkhurst, to adopt a resolution 2020-14 to allow President Quinlan to sign the contract for the sale of the water tower leases when it becomes available.

**AIF. Motion Carried.**

Motion Made by Helton, with support by Jerome to table the Equipment purchase until we are more aware of government funding cuts, due to COVID-19.

**Motion Failed.**

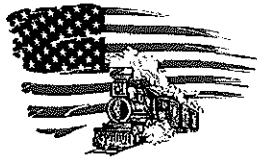
Motion Made by Baker, with support by Rau, to purchase a skid steer and trade in/sell the Boom mower, Tractor and Kubota to apply to the purchase. Purchase is not to exceed Fifty Thousand Dollars (\$50,000).

**Motion Carried.**

Motion Made by Baker, with support by Parkhurst, with respect to the hiring of Michael Armstrong as an employee of the Village of Sand Lake, Department of Public Works, that in light of Village President, Tracy Quinlan excusing herself from the nominating process, given her familial relation with the candidate, and given the Village Personnel and Hiring Committee having fully reviewed the candidate's background, employment history and qualifications and Mr. Armstrong having proven himself capable, the Village ratify all prior actions with respect to the hiring as being consistent and compliant with the General Law Village Act, as amended by local ordinance.

**Motion Carried.**

**SECOND PUBLIC COMMENT TIME**



**Public comment opened at 8:48pm**

**Maggie Merritt** would like to see her road worked on. There is a massive pot hole at the end of her driveway.

**Bill Rau** stated the flower box East of the Village, on Sand Lake Road, has fallen apart.

**Robyn Britton** wondered if we have heard from the Kent County Drain Commission on when they plan to start the drain project. Nelson Township is hosting the Spring Clean up for Nelson Township residents (please bring identification). It will be held under the water tower on May 30, 2020 from 8am-Noon.

**Jason and Samantha Bergman** informed the Council that Michigan Paving is and has been open during COVID-19.

**Karen Bolyut** wanted to thank everyone on the council for all that is being done for the Village.

**Tonia Parkhurst** commended everyone for working through a long agenda.

**Public comment closed at 9:01pm**

There being no further business to discuss,  
Motion Made by Parkhurst, with support  
by Jerome, to adjourn.

**AIF. Motion Carried.**

**Meeting Adjourned at 9:02pm**

Motioned by: Parkhurst

Seconded by: Jerome