

VILLAGE OF SAND LAKE
MINUTES
REGULAR COUNCIL MEETING
APRIL 18, 2016

1. **CALL TO ORDER:** The regular meeting of the Sand Lake Village Council was called to order by President Roger Towsley at 7:01 p.m. on Monday, April 18, 2016, at the Sand Lake Municipal Building.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
3. **ROLL CALL**
MEMBERS PRESENT: Jim Ward, Thomas Norton, Adam Hill, Roger Towsley, Dave Dewey, Bette Towsley.
MEMBERS ABSENT: Danielle Hardenburg (excused)
4. **AGENDA**
Motion made by D. Dewey and seconded by T. Norton to approve the April 18, 2016 Agenda.
MOTION CARRIED
5. **ADMINISTRATIVE REPORT**
 - A. **MINUTES: MARCH 21, 2016 REGULAR MEETING**
Motion made by D. Dewey and seconded by T. Norton to approve and file the March 21, 2016 Regular Council Meeting Minutes with the following changes:
Page 2 number 5 change from "bond issue" to "ballot proposal" and
Page 5 Number 12 under point B from "Council discussed" to "President Towsley presented to the Council"
MOTION CARRIED

Some changes on the Minutes were discussed.
 - B. **FINANCIAL MATTERS:**
 1. **FINANCIAL STATEMENT**
Motion made by T. Norton and seconded by D. Dewey to approve and file the March 2016 Financial Statement as presented by Treasurer Brenda Arnold.
MOTION CARRIED

Trustee Dewey suggested making the Sewer Bond Reserve & Sewer Repair account a Certificate of Deposit (CD) account. Treasurer Arnold will do so.
 2. **BILLS:**
Motion made by D. Dewey and seconded by T. Norton to pay the March-April 2016 bills in the amount of \$25,103.72 (Twenty-five Thousand, One Hundred Three Dollars and Seventy-two Cents).
MOTION CARRIED

6. PUBLIC COMMENT

State Senator Peter MacGregor introduced himself to the Council and public. As a representative of the 28th District, he offered his services to the residents. President Towsley inquired regarding whether the ACT 51 fund been expended in the cities of Flint and Detroit. Senator MacGregor confirmed it as negative.

Regarding the financial assistance for those cities, Senator MacGregor is planning to propose to the House of Representatives (HR) to offer a regular loan with interest rate instead of just giving the money away. Also, he would like to propose to HR using money from the General Fund to assist children from those cities that were poisoned by the contaminated water.

Kim McNees 87 W. Oak St. expressed his desire to keep the snow plowing sidewalks, leaf and brush pickup services instead of Police Department services. Trustee Norton explained to Mr. McNees his plan of keeping both services.

Mr. McNees stated that he saw the police car parked out of the Village limits in a private driveway. His concern is that if someone gets injured it will affect the Village liability and finances. The Council and Police Chief Reamsma discussed the issue.

Theresa Jerome, 229 E. Lake St. was concerned about how many times the Village water is tested, since she had, at one time, dirty oily water in her home. Mr. Dines stated that the reasons of it could be when he runs the hydrants. He also confirmed that the Village water is tested daily for residual, water samples once a month and lead copper test every three years.

Ms. Jerome expressed her desire of being more active in the community. She volunteered to help on fund raisers as well as organizing them.

Chris Hart, owner of the Lakeside Inn Restaurant, requested to the Council having Lake St. open until noon during the 4th of July festivities instead of having it closed all day. Greg Wheeler, 10 Oak St. supported Ms. Hart's request.

Motion made by T. Norton and there wasn't a second.

Trustee Towsley suggested attending the Chamber of Commerce meeting on April 19, 2016 at 7 pm. to present their concerns regarding closing Lake St. during the 4th of July.

T. Norton withdrew his motion.

Craig Moore, President of the Chamber of Commerce, stated that this 4th of July festivities might be the last one due to lack of cooperation from some business' owners. He informed the Council regarding the events that they are planning to have for that week. President Towsley requested Mr. Moore for a list of the events.

Jerry Dines stated that one of the Council members was spreading negative comments against him among the Village residents. Mr. Dines requested to the member to cease doing it, and warn him/her about the consequences it might bring such as filing a lawsuit against the member.

The water and sewer (WS) license, infrastructure WS services and Mr. Dines' attempts to pass WS tests was discussed.

7. POLICE REPORT

A. MONTHLY REPORT

Motion made by D. Dewey and seconded by J. Ward to accept and file the March 2016 Police Report as presented by Police Chief James Reamsma.
MOTION CARRIED

Police Chief (PC) Reamsma stated that the Police Department offers 54 hours average per week of service to the Village with a budget of \$66,570.00, while Kent County Sheriff's service would offer 20 hours with the same budget.

The peddlers that come in the Village without a permit were discussed.

President Towsley asked Senator McGregor if there are Police and Fire Grants available. Senator McGregor will investigate into it and inform President Towsley.

Senator McGregor will also investigate and inform President Towsley regarding WS grants that usually take less than 2 or 3 years to obtain them.

8. FIRE REPORT

A. MONTHLY REPORT

Motion made by T. Norton and seconded by J. Ward to accept and file the March 2016 Fire Report.
MOTION CARRIED

Fire Chief Ed Holtzlander was absent and excused.

9. DPW REPORT

A. MONTHLY REPORT

Motion made by D. Dewey and seconded by T. Norton to accept and file the March-April 2016 DPW Report as presented by Mr. Jerry Dines.
MOTION CARRIED

Verizon's antennas at the water tower have had problems due to Casair's new antennas. President Towsley gave Verizon company Casair's contact information.

The revenue that Paradise Cove will bring as a new water customer was discussed.

Since Mr. Dines hasn't been able to pass the water and sewer (WS) licenses, Trustee Norton explained to the Council the need of having a DPW supervisor with WS licenses, in order to reduce expenditures by not contracting a company to do the job. Trustee Towsley stated that Mr. Dines does a great job performing his responsibilities. Therefore, contracting a company for the WS job shouldn't be a concern. Trustee Norton disagreed.

10. UNFINISHED BUSINESS

No issues were presented.

11. NEW BUSINESS

A. VOLUNTEERS TO PLANT FLOWERS

Trustee Towsley and Ms. Theresa Jerome volunteered to plant flowers around the Village.

B. 2016-17 COMMITTEE MEMBERSHIP

Motion made by T. Norton seconded by D. Dewey to approved the 2016-17 Committee Membership after the following changes:
Personnel department (PD) was replaced with Parks and Recreation department (PRD) under Trustee Towsley. PRD was replaced with PD under Trustee Hill, and removed.
MOTION CARRIED

C. NEW MONITOR FOR CLERK'S OFFICE

Motion made by T. Norton seconded by D. Dewey to approve the purchase of a AOC E2450SWD 24-inch class LED monitor for \$119.99.
MOTION CARRIED

Trustee Norton stated that he will set up the old Clerk's computer in President Towsley's office as well as upgrade it.

D. CLERK: TIME OFF

Motion made by T. Norton and seconded by B. Towsley to allow Clerk Nielsen taking two weeks off on June or July. If possible, she will take the week of 4th of July and a week before or after it.
MOTION CARRIED

Motion made by T. Norton and seconded by B. Towsley to authorize Clerk Nielsen to receive pay during the two weeks off since she is a salaried employee.
MOTION CARRIED

12. COMMITTEE REPORTS

President Towsley informed the Council that during the Planning Commission meeting, they considered to making Zoning changes. Wesco will be changing from business district to industrial district; Pet Crematory and Laundromat businesses will change from industrial district to business district. These changes will follow the legal process as public hearing, notification to residents 300 feet from the affected area, etc.

President Towsley will verify if Oil and Lube business should be in industrial district instead of business district.

Motion made by T. Norton and seconded by J. Ward to authorize the Planning Commission to proceed with the recommendations of changing districts to Wesco, Pet Crematory and Laundromat companies.

MOTION CARRIED

Trustee Norton stated that the boat launch property could not be assessed, since Department of Natural Resource has it as a public land. He suggested to offer to the owner, John Stephan, \$2,500.00 for the 8 by 80 feet.

Motion made by T. Norton and seconded by D. Dewey to authorize Trustee Norton to proceed with the boat launch negotiation using easement by prescription to reopen the 20 feet for the boat landing and allowing \$2,500.00 to purchase the other 60 feet to extend it, making it a more useful location.

MOTION CARRIED

Mr. McNees stated that his new address, 90 N 3rd St., is difficult to be found by the delivery drivers. Treasurer Arnold will investigate the cause of the problem.

The need and purchase of a used Blue-Jet Track Master was discussed.

Motion by T. Norton and seconded by D. Dewey to approve a purchase of a used Blue-Jet Track Master for \$3,500.00 and \$60.00 for travel expense. This expenditure will be charged to Sewer Repair, Replacement, and Improvement Fund.

MOTION CARRIED

President Towsley informed the Council about the amount that the Village's Engineers, Fleis&Vandenbrink, will charge for the Lake St. Streetscape Project.

Motion made by T. Norton and seconded by D. Dewey to approve the engineering cost of \$54,600.00 for the Lake St. Streetscape Project once the Village obtains the grants that it applied for this project.

MOTION CARRIED

13. TRUSTEE COMMENTS

The letter to residents informing the reduction of sidewalks snow removal, brush and leaf pickup services was discussed.

President Towsley suggested that if the Village will continue offering these services, Equipment Rental Fund should not be used for other departments. T. Norton disagreed.

ADJOURNMENT

There being no further business to come before the Council,
Motion made by D. Dewey and seconded by T. Norton to adjourn.
MOTION CARRIED

Meeting adjourned at 9:04 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Leticia Nielsen", with a horizontal line drawn through it.

Leticia Nielsen, Clerk