

VILLAGE OF SAND LAKE
MINUTES
REGULAR COUNCIL MEETING
AUGUST 15, 2016

1. **CALL TO ORDER:** The regular meeting of the Sand Lake Village Council was called to order by President Roger Towsley at 7:00 p.m. on Monday, August 15, 2016, at the Sand Lake Municipal Building.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
3. **ROLL CALL**
MEMBERS PRESENT: James Ward, Adam Hill, Roger Towsley, Dave Dewey, Bette Towsley, Danielle Hardenburg
MEMBERS ABSENT: Thomas Norton (Excused)
4. **AGENDA**
Motion made by D. Dewey and seconded by J. Ward to approve the August 15, 2016 Agenda.
MOTION CARRIED
5. **ADMINISTRATIVE REPORT**
 - A. **MINUTES: July 18, 2016 REGULAR MEETING**
Motion made by D. Dewey and seconded by A. Hill to approve and file the July 18, 2016 Regular Council Meeting Minutes.
MOTION CARRIED
 - B. **FINANCIAL MATTERS:**
 1. **FINANCIAL STATEMENT**
Motion made by D. Dewey and seconded by A. Hill to approve and file the July 2016 Financial Statement as presented by Treasurer Brenda Arnold.
MOTION CARRIED

Treasurer Arnold was absent and excused.
 2. **BILLS:**
Motion made by D. Dewey and seconded by B. Towsley to pay the July – August 2016 bills in the amount of \$29,120.37 (Twenty-nine Thousand, One Hundred Twenty Dollars and Thirty-seven Cents).
MOTION CARRIED

3. RESOLUTION 2016-07: AUTHORIZING BALLOT PROPOSAL

Jonathan Moxey, from Fleis &Vandenbrink, informed the Council that the loan application submitted to Michigan Department of Treasury, for the \$750,000.00 loan from State Infrastructure Bank (SIB), hasn't been approved. On July 18, 2016, the Council approved Mr. Roger Swets to proceed with a written resolution, Mr. Moxey presented the Resolution 2016-07 to proceed with the ballot proposal to approve 3.8035 mills on the 2016 November elections.

President Towsley informed the public that the Village residents currently pay 5 mills for the road loan. It will expire on June 2018. After this date, it will remain only 3.8035 for the Lake Street Project. President Towsley also informed the public about the Lake Street Project.

6. PUBLIC HEARING: WESCO REZONING DISTRICT

Public Hearing was opened at 7:14 pm.

President Towsley advised the Council to table the Wesco rezoning district issue. By consulting Jerry Gross, Nelson Township Zoning Administrator, President Towsley informed the Council that if Wesco remains on the business district, it won't affect the Village zoning. Since Wesco might qualify under industrial and business district, the Planning Commission must proceed with a new district ordinance for it.

Motion made by D. Dewey and seconded by B. Towsley to table Wesco rezoning district matter.

MOTION CARRIED

Jerry Westgate from Wesco, provided to the Council samples of ordinances from other municipalities.

Public Hearing was closed at 7:20 pm.

7. PUBLIC COMMENTS

Steve McIntyre, Pickle Ball organizer, thanked the Council for letting him use the tennis court at the Salisbury Park. He thanked Mr. Dines for painting the tennis court. Mr. McIntyre also informed the Council that the group of players has been growing. Therefore, Mr. McIntyre proposed the Council to allow him to implement four small pickle ball courts on the tennis court. A design was presented to the Council. Mr. McIntyre will provide the labor and materials, except the paint. He also requested to have the bathrooms open at night during the pickle ball game.

The Council wondered if the pickle ball event would affect the Village liability. Dale Eaman, from MML, stated that this event does not affect the Village liability.

Motion made by D. Dewey and seconded by J. Ward to allowed Mr. Steve McIntyre to implement four pickle Ball courts on the tennis court at the Salisbury Park as well as to provide a bathroom's keys to Mr. McIntyre. The Village of Sand Lake will provide two gallons of paint. The expenditure will be under Parks and Recreation Fund.

MOTION CARRIED

8. POLICE REPORT

A. MONTHLY REPORT

Motion made by D. Dewey and seconded by A. Hill to accept and file the July 2016 Police Report as presented by Police Chief James Reamsma.

MOTION CARRIED

Police Chief (PC) Reamsma has been enforcing the appearances of property ordinance at the Village. Some of the ordinance requires two of the Council members to submit the Complaint report to Police Department (PD), in order to be implemented. Trustees D. Dewey, A. Hill, J. Ward and B. Towsley stated that their names might be on the complaint report.

PC Reamsma informed the Council that the National Night Out event and self-defense class for women had a good response. PD is planning to have it next year and might publish it in the Cedar Springs Post.

9. FIRE REPORT

A. MONTHLY REPORT

Motion made by D. Dewey and seconded by D. Hardenburg to accept and file the July 2016 Fire Report as presented by Fire Chief Edward Holtzlander.

MOTION CARRIED

Fire Chief Holtzlander informed the Council that the new washing machine was installed. It has some electrical problems that will be repaired under its warranty.

The Fire Department (FD) would like to donate the old washing machine to a needed family.

Motion made by D. Hardenburg and seconded by J. Ward to donate the Fire Department old washing machine to a needed family.

MOTION CARRIED

The claim submitted to MML regarding the resident's driveway damaged by the FD Truck was discussed.

10. DPW REPORT

A. MONTHLY REPORT

Motion made by D. Dewey and seconded by B. Towsley to accept and file the July-August 2016 DPW Report as presented by Mr. Jerry Dines.

MOTION CARRIED

The Master Blu-Jet has been working well.

Mr. Dines presented a check from Douglas Shafer for \$100.00 for the energy Mr. Shafer was allowed to use during the 4th of July.

The Water Tower (WT) is back up and running after being painted.

The Utility Services company recommended Mr. Dines to set artificial owls and a coyote on top of the WT to keep birds away and keep the WT clean. The cost was less than \$100.00.

A. QUOTES FOR POTHOLE ON 3RD ST.

Since there were not quotes presented, the Pothole on 3rd St. issue will be discussed at the September 19, 2016 Council Meeting.

11. UNFINISHED BUSINESS

A. LIABILITY & PROPERTY POOL INSURANCE QUOTES

Derrick Scacciaferro, from Peterson McGregor and Associates (PMA), presented to the Council a summary of the insurance policy service that PMA offers. Some of the benefits are:

- Inverse condemnation coverage with \$100,000/\$300,000 limits vs non offered
- Non-monetary defense coverage \$10,000/\$50,000 vs non offered
- Sewer back up full \$2,000,000 limits vs \$100,000 per occurrence and \$100,000 annually.
- No shared limits for General Liability, Public Officials Liability and Law Enforcement liability, but \$2,000,000 per line of coverage vs sharing a \$2,000,000 limit for all three lines.
- New equipment would be covered before been reported to the insurance company.

Mr. Scaciaferro stated that forms and samples of police enforcement policies and other municipal policies are available.

Dale Eaman, from Michigan Municipal League (MML), presented to the Council some of the benefits that MML offers:

- If a new equipment, vehicle or property was not reported to MML on time, the item would be covered during the active year, but reported at the next renewal form.
- The Village is eligible for a property appraisal every 10 years at no cost to the Village.
- The Village is eligible for annual dividends program, since it is in a pool.

PMA offers an informational website covering zoning issues, risk management, polices and more.

The possibility of a future problem because that Nelson Township and the Village of Sand Lake share insurance coverage through the same provider, MML, was discussed.

Mr. Scaciaferro, Ms. Eaman and the Council continued discussing each insurance policy's services.

The Council needed more information before approving any of the proposals and required Trustee Norton to be present.

Motion made by B. Towsley and seconded by D. Dewey to table the Liability and Property Insurance proposal issue to September 19, 2016 Regular Council meeting.

MOTION CARRIED

12. NEW BUSINESS

A. WESCO REZONING DISTRICT

No action was taken.

B. RESOLUTION 2016-06: PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY

Motion made by J. Ward and seconded by D. Dewey to adopt RESOLUTION 2016-06: PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY.

ROLL CALL VOTE:

YEAS: James Ward, Adam Hill, Roger Towsley, Dave Dewey,
Bette Towsley, Danielle Hardenburg

NAYS: None

ABSTAIN: None

ABSENT: Thomas Norton

MOTION CARRIED

A. ACT 51 NONMOTORIZED PROJECT

In order to use the 1% ACT 51 non-motorized (A5N) that needs to be expended, Mr. Dines will present a list of sidewalks that need to be repaired, not including Lake Street.

The Salisbury Park's sidewalks project is not eligible for A5N since it was funding by state grant.

President Towsley will contact Joshua DeBruyn from MDOT to verify the Village available balance that needs to be expended from A5N, and collect information on the permitted non-motorized projects.

B. MML MEMBERSHIP FEE INCREASE

No action was taken.

C. QUALITY AIR SERVICE FEE INCREASE

Motion made by J. Ward and seconded by D. Dewey to approve a two-year contract with Quality Air Service (QAS) for \$5,843.50 a year, if QAS accepts the two-year contract without increasing cost.

MOTION CARRIED

President Towsley informed the Council that there are no other companies offering the same service as QAS, only material and labor service.

President Towsley will contact QAS to request a two-year contract without an increasing cost.

12. COMMITTEE REPORTS

Family Dollar opening was discussed.

The Family Dollar's HVAC with 65-70 decibal noise and the resident's complaint were discussed.

13. TRUSTEE COMMENTS

A. APPOINT STREET AND ZONING ADMINISTRATOR

Motion made by D. Dewey and seconded by J. Ward to table the appointment of a Street and Zoning administrator issue to September 19, 2016 Regular Council meeting.

MOTION CARRIED

The insurance service proposal presentation was discussed.

The rezoning district issue was discussed.

The idea of providing the Council packages to the members a week before the meetings was discussed.

The 9-1-1 increase surcharge proposal and the benefit it will bring (no-charge fee for Kent County dispatch service) were discussed.

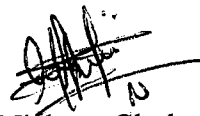
ADJOURNMENT

There being no further business to come before the Council,
Motion made by D. Dewey and seconded by B. Towsley to adjourn.

MOTION CARRIED

Meeting adjourned at 9:23 p.m.

Respectfully submitted,



Leticia Nielsen, Clerk