

**VILLAGE OF SAND LAKE
REGULAR COUNCIL MEETING
December 21, 2015**

1. **CALL TO ORDER:** The regular meeting of the Sand Lake Village Council was called to order by President Roger Towsley at 7:00 pm on Monday, December 21, 2015 at the Sand Lake Municipal Building.

2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

3. **ROLL CALL:**

MEMBERS PRESENT: Jim Ward, Tom Norton, Adam Hill, Roger Towsley, David Dewey, Bette Towsley.

MEMBERS ABSENT: Danielle Hardenburg

In the absence of Clerk Nielsen, Treasurer Arnold will take the minutes.

President Towsley thanked Councilman Dewey for conducting the November 2015 meeting in his absence. Also President Towsley apologized to Police Chief Reamsma because Chief Reamsma was right and he was wrong.

4. **AGENDA:** Correct the date of November 19, 2015 minutes to November 16, 2015...

Motion Made by Norton and supported by Ward to accept the agenda with the noted changes. AIF Motion Carried.

5. **ADMINISTRATIVE REPORT:**

A. MINUTES: NOVEMBER 16, 2015 REGULAR MEETING

Correction under UNFINISHED BUSINESS, change Roger Towsley "yes" vote to "absent" in the Roll Call Vote for Lucky's Warehouse filling station project.

Motion Made by Dewey and supported by Norton to accept the minutes of November 16, 2015 with the noted changes. AIF Motion Carried.

B. FINANCIAL:

1.) **FINANCIAL STATEMENT:** Motion Made by Dewey and supported by Norton to accept and file November 2015 Financial Statement as presented by Treasurer Arnold. AIF Motion Carried.

2.) **BILLS:** Motion Made by Norton and supported by Hill to pay the November 2015 bills in the amount of \$25,401.05. AIF Motion Carried.

Towsley noted that the street light in front of the museum was out.

3.) **KCCDBG PROJECT: HANDICAP ACCESSIBLE DOOR:** Motion Made by Dewey and supported by Norton to send the invoice from Ark's Electric, for work on the new handicap door on the east side of the building, in the amount of \$483.00 to Kent County Community Development Block Grant for payment within the grant monies. AIF Motion Carried.

6. **PUBLIC FORUM:**

Jammie Michael, President of Paradise Cove Condo Association, was in attendance to discuss the proposed water hook-up at 363 W. Lake St. for the upper section of the Paradise Cove campground which is open from May 1 until October 1 of each year. Currently the upper section of Paradise Cove uses their well for water and utilizes the Village of Sand Lake's sewer system for sewage. Mr. Michael presented a list of items to be negotiated, which included a 20 year contract to only be charged for 2 quarters per year for water service, waiving the \$ 3000.00 fee to connect to the Village water system, and reducing the current sewer charges to only 2 quarters per year. Mr. Michael will email Treasurer Arnold with this proposal and she will send a copy to each council member for review. Councilman Dewey stated that Paradise Cove originally started

out with 18 campground sites with its own septic system and came to the Village Council to request hook up to the Village sewer system. Also, when the sewer system was engineered, the infrastructure was built to accommodate the growth of Paradise Cove. President Towsley stated that after the council members review the proposal, they would discuss the terms of the proposed hook-up to the Village water system.

7. POLICE REPORT: Motion by Norton and supported by Ward to accept and file the police report as presented by Police Chief Reamsma. AIF Motion Carried. Chief Reamsma noted that he had been helping out a young man at the elementary school and because of his involvement, the young man was trying very hard to become a better student.

8. FIRE REPORT: Motion Made by Norton and supported by Dewey to accept and file the November 2015 fire report as presented by Fire Chief Ed Holtzlander. AIF Motion Carried. Chief Holtzlander noted that he is working with the new owner of the tavern and will reassess the occupancy of the building when problem areas are corrected. Sand Lake Fire was called to assist the Cedar Springs Fire Department on the 131 Expressway near the Cedar Springs exit at 17 Mile Rd. because of the hazardous road condition of black ice and the many cars in the ditch.

9. DPW REPORT: Motion made by Norton and supported by Hill to accept and file the DPW report for November 2015 as presented by DPW Supervisor Jerry Dines. AIF Motion Carried. Councilman Dewey asked about the lagoon valves at the pumping station, sewer problem at 9th St. and starting the generators. Supervisor Dines stated that the valve at the pumping station had rotted off and is now fixed, the sewer problem at 9th street was the homeowner's problem in their line, and a power outage caused Supervisor Dines to start the generator at the municipal building. Councilman Dewey also inquired about Charter Cable putting in a cable from 7th St. to the Library. Supervisor Dines said he had only received a Miss Dig request for 8th St. on the west side of the Library.

Supervisor Dines also noted that Utility Services completed a water tower inspection and took pictures of the 16 antennas currently on the tower as requested. The Village will now be better informed of any changes on the tower such as additional antennas.

10. UNFINISHED BUSINESS:

A. APPOINT NEW MEMBERS FOR THE ZONING BOARD OF APPEALS:

Motion Made by Norton and supported by Dewey to appoint Erin Allen to the Zoning Board of Appeals for a three year term. AIF Motion Carried.

Motion Made by Norton and supported by Dewey to appoint Jay McCaman to the Zoning Board of Appeals for a three year term. AIF Motion Carried.

Adam Hill was appointed in November 2015 for a three year term, therefore only two more members are needed for the Zoning Board of Appeals.

An organizational meeting will be scheduled in January 2016 for the Zoning Board of Appeals.

B. PROPERTY AT 315 OAK ST:

Motion Made by Dewey and supported by Ward to purchase the foreclosed property at 315 W. Oak St., parcel # 41-03-05-129-034 from Kent County for \$ 1.00 plus the summer property tax of \$ 98.42.

ROLL CALL VOTE:

James Ward	Yes
Thomas Norton	No
Adam Hill	Yes
Roger Towsley	Yes
David Dewey	Yes
Bette Towsley	Yes

Danielle Hardenburg Absent

Motion Carried.

NATURE CONSERVATORY: Motion made by Norton and supported by Dewey to designate the properties at 450 W. Lake St., (also known as 17377 Ritchie Ave.) and 315 W. Oak St., parcel #41-03-05-515-007 and #41-03-05-129-034 as a Nature Conservatory which is open to the public. AIF Motion Carried.

New signage will be ordered by DPW.

11. NEW BUSINESS:

A. APPOINT A ZONING ADMINISTRATOR:

The Council discussed the hiring of a new zoning administrator.

Motion Made by Dewey and supported by Norton to keep President Roger Towsley as the zoning administrator (at the same pay as the previous zoning administrator) through the completion of the Family Dollar Project and then review all options. AIF Motion Carried.

B. REAPPOINT PLANNING COMMISSION MEMBERS:

Motion Made by Dewey and supported by Norton to reappoint all of the current planning commission members, which include James VanDyk for a term of three years, Tonia Parkhurst for a term of three years, Dave Dewey for a term of three years, Erin Allen for a term of two years, and Morgan Allen for a term of one year. AIF Motion Carried.

12. COMMITTEE REPORTS: Norton submitted the October 14, 2015 Police Committee Minutes to be filed.

13. TRUSTEE COMMENTS: Councilman Dewey directed Treasurer Arnold to send a letter to the other property owners in the vicinity of 315 W. Oak St. informing them of the income tax advantage of donating their property to the Village of Sand Lake.

17. ADJOURNMENT: There being no further business to come before the council at this time, Motion Made by Dewey and supported by Norton to adjourn. AIF Motion Carried. Meeting adjourned at 8:10 p.m.

Respectfully Submitted,

Brenda Arnold

Brenda Arnold
Treasurer

