

VILLAGE OF SAND LAKE
MINUTES
REGULAR COUNCIL MEETING
JANUARY 18, 2016

1. **CALL TO ORDER:** The regular meeting of the Sand Lake Village Council was called to order by President Roger Towsley at 7:02 p.m. on Monday, January 18, 2016, at the Sand Lake Municipal Building.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
3. **ROLL CALL**
MEMBERS PRESENT: Thomas Norton, Roger Towsley, Dave Dewey, Bette Towsley.
MEMBERS ABSENT: Jim Ward, Danielle Hardenburg, Adam Hill.
Members absent were excused.
4. **AGENDA**
Motion made by D. Dewey and seconded by T. Norton to approve the January 18, 2016 Agenda.
MOTION CARRIED
5. **ADMINISTRATIVE REPORT**
 - A. **MINUTES: DECEMBER 21, 2015 REGULAR MEETING**
Motion made by D. Dewey and seconded by B. Towsley to approve and file the December 21, 2015 Regular Council Meeting Minutes.
MOTION CARRIED
 - B. **FINANCIAL MATTERS:**
 1. **FINANCIAL STATEMENT**
Motion made by T. Norton and seconded by D. Dewey to approve and file the December 2015 Financial Statement as presented by Treasurer Brenda Arnold.
MOTION CARRIED
 2. **BILLS:**
Motion made by T. Norton and seconded by D. Dewey to pay the December 2015 – January 2016 bills in the amount of \$12,793.47 (Twelve Thousand, Seven Hundred Ninety-three Dollars and Forty-seven Cents).
MOTION CARRIED

The insurance liability requirement of having the Occupational Health exam on the firefighter employees was discussed.

3. RESOLUTION #2016-01: RESOLUTION TO TRANSFER MONEY TO THE FIRE TRUCK FUND

Motion made by D. Dewey and seconded by T. Norton to approve the RESOLUTION #2016-01: RESOLUTION TO TRANSFER MONEY TO THE FIRE TRUCK FUND

ROLL CALL VOTE:

T. NORTON	YES
R. TOWSLEY	YES
D. DEWEY	YES
B. TOWSLEY	YES
ABSENT	D. Hardenburg, A. Hill and J. Ward

MOTION CARRIED

The remaining balance from the Fiscal Year 2014-15 budget is \$35,800.00. \$30,800 will be transferred to the Fire Truck Fund and \$5,000.00 will be kept in the Fire Department Fiscal Year 2015-16 budget due to more expected expenditures.

Clerk Nielsen presented a Payroll 2016 Pay-Day schedule. Motion made by T. Norton and seconded by D. Dewey to approve the Payroll 2016 Pay-Day schedule.

MOTION CARRIED

6. PUBLIC COMMENT

No public comments were presented.

7. POLICE REPORT

A. MONTHLY REPORT

Motion made by D. Dewey and seconded by B. Towsley to accept and file the December 2015 Police Report as presented by Police Chief James Reamsma.

MOTION CARRIED

The Police Department administrates Preliminary Breath Tests (PBT) to individuals that are on probation. The implementation of a fee for this service was discussed.

8. FIRE REPORT

A. MONTHLY REPORT

Motion made by D. Dewey and seconded by T. Norton to accept and file the December 2015 Fire Report as presented by Fire Chief Holtzlander

MOTION CARRIED

The issue of volunteer firefighters' vehicles parked in front of the fire barn was discussed.

Fire Department received a donation of an SCBA compressor from The Amway Hazmat. It will be installed in Ensley Fire Station due to limited space at Sand Lake Fire Station.

The SCBA Compressor's estimated value will be provided to clerk Nielsen from Fire Chief Holtzlander.

Clerk Nielsen encouraged to all Department Head, if they are expecting to receive a donation, to consider it in their budgets as well as notify the Clerk about the estimated value of the item for accounting purposes.

Kent County Fire Commission might change insurance coverage for the fire vehicles. Questions regarding the fire equipment insurance coverage were discussed. Clerk Nielsen will get the information from MML to know what fire equipment is covered by Village's insurance.

9. DPW REPORT

A. MONTHLY REPORT

Motion made by T. Norton and seconded by D. Dewey to accept and file the December 2015 – January 2016 DPW Report as presented by Mr. Jerry Dines.
MOTION CARRIED

The idea of moving the sewage water from pond #1 to pond #3 and install the aerator into pond #3 to help control weed problem was discussed.

10. UNFINISHED BUSINESS

A. APPOINT NEW MEMBERS FOR THE ZONING BOARD OF APPEALS

No one was appointed.

Family Dollar sent the Variances Application and a Zoning Board of Appeals meeting will be scheduled. Residents (300 ft. from the property) will be notified.

According to Kent County Road Commission (KCRC) regulation, Family Dollar will be requested by KCRC to build a curb on the north side of the alley on Northland Drive.

11. NEW BUSINESS

The invitation for the retirement party for Linda Likely from Kent County Community Development Block Grant was extended to the Council.

12. COMMITTEE REPORTS

During the Planning Commission meeting, members were appointed for the following position: J. Vandyk, Chairman, T. Parkhurst, Vice-Chairwoman and E. Allen, Secretary.

President Towsley stated that the Paradise Cove Board (PC) is informed that the Village will not accept its requests (stated on Dec. 21, 2015 Minutes), regarding the water and sewer hook-up service, except to waive the hook-up fee.

13. TRUSTEE COMMENTS

The Council decided to schedule the special meeting that Planning Commission requested on February 04, 2016 at 7 pm.

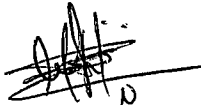
The KCCDBG application needs to be submitted in February. Proposal projects such as partnering with Nelson Township to build a sidewalk from 7th St. to the library east side, a new handicap access door on the west side of the Municipal Hall building, a pavilion at the park and to upgrade playground were discussed.

ADJOURNMENT

There being no further business to come before the Council,
Motion made by T. Norton and seconded by B. Towsley to adjourn.
MOTION CARRIED

Meeting adjourned at 8:14 p.m.

Respectfully submitted,



Leticia Nielsen, Clerk