



Village of Sand Lake

2 E. Maple St., PO Box 139
Sand Lake, MI 49343

May 16, 2022 7:00pm

Zoom ID: 6620195932 Code:044356

In-person at the Sand Lake Municipal Building

Regular Meeting Minutes Approved

1. Call to Order, Pledge of Allegiance To The Flag, and Invocation: Meeting called to order by President Doerr at 7:00pm
2. Roll Call
Doerr: Here Wright: Here Helton: Here Rudicil: Here
Merritt: Here Christensen: Here Latham: Here
3. Adoption of Agenda: **Motion** by Doerr to adopt agenda. **Seconded** by Helton. **Motion Carried.**
4. Presidents Report: Doerr read Presidents Report. **Motion** by Wright to accept and file Presidents Report. Seconded by Helton. **Motion Carried.**
5. Consent Agenda: **Motion** made by Wright to accept the consent agenda and pay the bills in the amount of \$28,273.28. **Seconded** by Doerr. **Motion Carried.**
 - a. Minutes from April 18, 2022 Meeting
 - b. Accounts payable: Pay the bills in the amount of \$28,273.28
 - c. Cash Receipting and Account Balances
 - d. Fire Department
 - e. DPW
 - f. Accountant Jen Dykstra

6. Public Comment (Limited to 3 Minutes per person): Public Comment **opened** at 7:07pm
No Comments. Public Comment **closed** at 7:08pm

7. Unfinished Business

- a. Utilities: Discussion about shut off for past due utilities vs. putting past due on to tax roll. Also discussed sending out ordinance and government assistance program information with a past due notice. **Motion** made by Merritt to send out late notices with copy of ordinance that allows shut off for no payment and information about assistance program. **Seconded** by Latham. **Motion Carried.**
Motion by Merritt to review and update utility ordinance. **Seconded** by Latham. **Motion Carried.**
- b. Motion for removal of Kim McNees from all Village bank accounts: **Motion** made by Doerr to remove Kim McNees from all Village bank accounts. **Seconded** by Wright. **Motion Carried.**
- c. Sale of Parcel: **Motion** made by Wright to have attorney write ad for putting said parcel up for bid and post it in the Cedar Springs Post, Village Hall, Village website, and inform all interested parties. **Seconded** by Doerr. **Motion Carried.**
- d. Meter Update: Jon Moxey, from Fleis & VandenBrink Eng. Will be at the next meeting to go over meters.
- e. Cemetery Clean Up and Maintenance: Doerr spoke to sexton Jon Venman about working on some headstones that need fixed in the cemetery. This would include cleaning monuments and headstones, and leveling out the ones that are being pushed up by tree roots. **Motion** made by Doerr to earmark \$1,500 in the budget to go towards this maintenance. **Seconded** by Merritt. **Motion Carried.**
- f. Discussion on park: Bathrooms will be painted and a broken toilet fixed. The horseshoe pits have not be used regularly in a long time. Discussion on what to do with that area. Wright would like a parks and rec committee meeting set up to go over what to do in that area. Those who donated to the horseshoe pit will be contacted and talk to them about going a different direction with that area.
- g. HR update: Wright updated about HR meeting, reaching out to different areas and seeing what they do for reviews and raises. Clerk submitted a letter asking for a raise along with vacation and sick time. Discussion on possibly more hours to be included in sick and vacation time mentioned in employee handbook. **Motion** made by Doerr to raise the clerks pay and hours to 30 hrs a week. **Seconded** by Wright. **Motion Carried.**
- h. Code Enforcement Job Posting: Code Enforcement officer is needed. This will be an as needed job with pay to be discussed at the time of interview. **Motion** made by Doerr to post and in Cedar Springs Post, MML, and website. **Seconded** by Wright. **Motion Carried.**

8. New Business

- a. Road Review- Streets Committee: There is currently only Merritt on streets committee, need to add 2 more people. **Motion** made by Doerr to add Doerr and Latham to streets committee. **Seconded** by Wright. **Motion Carried**. Update on roads and solutions from Jon Moxey. **Motion** by Merritt to adopt Resolution 2022-06 , A Resolution to establish a request for funding, per meeting with Jon and if finances allow. **Seconded** by Helton. Roll Call Vote: Doerr: **Yes** Wright: **Yes** Merritt: **Yes** Helton: **Yes** Rudicil: **Yes** Christensen: **Yes** Latham: Yes
Motion Carried.
- b. Motion for Approval of steel testing on roof: **Motion** made by Helton to approve \$1,000 for steel testing on roof. **Seconded** by Merritt. **Motion Carried**.
- c. Motion for Approval of Zone Change Form: **Motion** by Doerr to accept the Zoning Change form. **Seconded** by Wright. **Motion Carried**.
- d. DPW hours: DPW requesting to change hours of operation. Will continue to do 40 hrs a week. **Motion** made by Doerr to accept change of hours. **Seconded** by Wright. **Motion Carried**.

9. Public Comment (Limited to 3 minutes per person): Public Comment **opened** at 8:33 Resident asked questions about roofing job on building, expressed concern on tree in park and sidewalk in front of house.
Public Comment **Closed** at 8:39

10. Council Comment: Helton, 3 on 3 Basketball tournament update. Bricks are for sale again for around Basketball court. Just over \$14,000 raised so far.

11. Adjournment

Meeting Adjourned at 8:44

Next Meeting Is June 20, 2022

Minutes submitted by:

Donna Westerbrink, Village Clerk