

VILLAGE OF SAND LAKE
MINUTES
REGULAR COUNCIL MEETING
SEPTEMBER 19, 2016

1. **CALL TO ORDER:** The regular meeting of the Sand Lake Village Council was called to order by President Roger Towsley at 7:00 p.m. on Monday, September 19, 2016, at the Sand Lake Municipal Building.

2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

3. **ROLL CALL**

MEMBERS PRESENT: James Ward, Thomas Norton, Adam Hill, Roger Towsley, Dave Dewey, Bette Towsley

MEMBERS ABSENT: Danielle Hardenburg (Excused)

4. **AGENDA**

Motion made by T. Norton and seconded by D. Dewey to approve the September 19, 2016 Agenda after deleting point A, Gerri Misner: Green Street Road under Public Comment.

MOTION CARRIED

5. **ADMINISTRATIVE REPORT**

A. **MINUTES: AUGUST 15, 2016 REGULAR MEETING**

Motion made by D. Dewey and seconded by T. Norton to approve and file the August 15, 2016 Regular Council Meeting Minutes.

MOTION CARRIED

B. **FINANCIAL MATTERS:**

1. **FINANCIAL STATEMENT**

Motion made by D. Dewey and seconded by T. Norton to approve and file the August 2016 Financial Statement as presented by Treasurer Brenda Arnold.

MOTION CARRIED

Treasurer Arnold informed the Council that the Sewer Repair, Replacement and Improvement (SRRI) checking account was transferred to a new Certificate of Deposit (CD) account with 1.15% best interest rate. Only \$70,000 was transferred to CD, and \$1,001.00 was left in SRRI checking account in order to keep the SRRI checking account open.

Trustee Hill stated that the Lake Michigan Credit Union (LMCU) offers 3% interest rate on a CD. Treasurer Arnold will contact the LMCU bank.

2. BILLS:

Motion made by D. Dewey and seconded by T. Norton to pay the August – September 2016 bills in the amount of \$29,950.85 (Twenty-nine Thousand, Nine Hundred Fifty Dollars and Eighty-five Cents).

MOTION CARRIED

Questions on Bloom Sluggett's invoice and other invoices were discussed.

3. LAKE ST. PROJECT: FLEIS&VANDENBRINK

Motion made by T. Norton and seconded by D. Dewey to pay Fleis&Vandenbrink's August and September 2016 invoices for the amount of \$9,629.29. The expense will be charged to Lake St. Project Fund (Loan from State Infrastructure Bank).

MOTION CARRIED

6. SAW GRANT

Jonathan Moxey, from Fleis&Vandenbrink (F&V), informed the Council that the Village was approved for a grant for \$95,569.00 from the Stormwater, Asset Management, and Wastewater (SAW), which comes from Michigan Department of Environmental Quality (MDEQ). Since the Village was qualified as a disadvantaged community, it received a 100% grant. F&V submitted an application in 2011, and the Village was qualified and allowed to use the fund this year, September 2016.

The project will be televising and mapping the sewer and storm water pipes to identify areas that might need to be repaired and prevent future problems.

Motion made by T. Norton and seconded by D. Dewey to authorize Fleis&Vandenbrink to continue with the Project Scope and Budget for the Wastewater and Stormwater Asset Management Plans proposal.

MOTION CARRIED

Mr. Moxey informed the Council that 10% was increased on the MDOT grant for the Lake Street project.

7. PUBLIC COMMENT

Michael Womack, City Manager of Cedar Springs, introduced himself to the Council. Mr. Womack announced the Cedar Springs Red Flannel Festival. Mr. Womack expressed his desire to continue working together with the Village and keeping the good relationship.

8. POLICE REPORT

A. MONTHLY REPORT

Motion made by A. Hill and seconded by D. Dewey to accept and file the August 2016 Police Report as presented by Police Chief James Reamsma.

MOTION CARRIED

Police Chief (PC) Reamsma thanked Trustee Dewey for the donation and assistance during the National Night Out event.

The property owners that received an appearances of property notice have positively responded to it.

PC Reamsma requested the reimbursement received, from the SLCC due to Police Department (PD) assistance on the 4th of July, to be credited to the Police Department Budget under wages.

Motion made by T. Norton and seconded by J. Ward to approve the transfer from Other Revenue under General Fund, a reimbursement received from Sand Lake Chamber of Commerce, to the Police Department budget under wages.

MOTION CARRIED

9. FIRE REPORT

A. MONTHLY REPORT

Motion made by D. Dewey and seconded by T. Norton to accept and file the August 2016 Fire Report as presented by Fire Chief Edward Holtzlander.

MOTION CARRIED

The old washing machine was donated to a needy family.

10. DPW REPORT

A. MONTHLY REPORT

Motion made by D. Dewey and seconded by T. Norton to accept and file the August-September 2016 DPW Report as presented by Mr. Jerry Dines.

MOTION CARRIED

Family Dollar replaced the storm drain on the corner of 3rd Street and Oak St.

Mr. Dines presented pictures to the Council of the precipitated iron flushing out from the Water Tower (WT). The concern is to eliminate the iron accumulation in the bottom of the WT. The suggestion is to purchase a low speed mixer, and install it in the WT to suspend the accumulation to a minimum.

No actions were taken.

A. QUOTES FOR POTHOLE ON 3RD ST.

A quote from Dean's Excavating was presented for \$10,600.00 and Lane Asphalt for \$15,940.00. The pothole issue and the Local Streets Fund balance were discussed.

No action was taken.

11. UNFINISHED BUSINESS

A. LIABILITY & PROPERTY POOL INSURANCE QUOTES

Mr. Tim McClorey, from Michigan Municipal Risk Management Authority (MMRMA), presented to the Council the benefits of the Liability insurance service such as:

- Reimbursing to the members a percentage of its premium every year.
- Grants available for Police enforcement and DPW.

- Certifications cost covered up to 75% of the cost.
- In-house training: FOIA, active shooting, technical force training, etc.
- Assistance in dealing with contractors and other type of agreements.

Motion made by T. Norton and seconded by B. Towsley to approve Michigan Municipal Risk Management Authority Company as the Village of Sand Lake Liability Insurance provider starting on October 01, 2016.

MOTION CARRIED

Motion made by T. Norton and seconded by D. Dewey to approve not paying the MML membership fee, if it's not required for the MML Workers Compensation insurance coverage.

MOTION CARRIED

12. NEW BUSINESS

A. ACT 51 NONMOTORIZED PROJECT

Motion made by T. Norton and second by D. Dewey to table the Act 51 Non-motorized projects list and quotes to be discussed on October 17, 2016.

A list of projects that might be funded with the ACT 51 non-motorized amount that needs to be expended was presented without quotes.

B. LETTER: NEW ELECTRONIC SIGN

President Towsley read the Electronic Sign letter out-loud to the Council.

It was the consensus of the Council to send out the letter to the Village's business owners, Chamber of Commerce, Churches and to all whom would like to make a donation for the purchase of an electronic sign.

13. COMMITTEE REPORTS

The new automatic handicap door for the south side of the Municipal Building and the two doors for the Salisbury Park's bathroom including the motion lights, funded by Kent County Community Development Block Grant (KCCDBG), will be installed in October.

The Library's sidewalk project funded by the KCCDBG will not be done, since the Sand Lake Chamber of Commerce SLCC board did not approve the easement wording by the Village attorney. Craig Moore, SLCC president, requested changing some words on the easement, in order to be approved by the SLCC board and continue with the sidewalk project.

The water pipe running under the area on which the sidewalk is planning to be built was discussed.

Planning Commission (PC) will meet on October 10, 2016. The Council was encouraged to attend the PC meetings.

14. TRUSTEE COMMENTS

a. APPOINT STREET AND ZONING ADMINISTRATOR

Motion made by D. Dewey and seconded by T. Norton to table the appointment of a Street and Zoning administrator until November 21, 2016 Regular Council meeting.

MOTION CARRIED

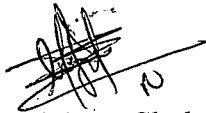
ADJOURNMENT

There being no further business to come before the Council,
Motion made by D. Dewey and seconded by T. Norton to adjourn.

MOTION CARRIED

Meeting adjourned at 8:36 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "Leticia Nielsen", with a horizontal line drawn through it.

Leticia Nielsen, Clerk