



**2 E. Maple St., PO Box 139  
Sand Lake, MI 49343**

February 20, 2023 7:00pm  
In-person at the Sand Lake Municipal Building

### **Regular Meeting Minutes Approved**

1. Call to Order, Pledge of Allegiance To The Flag
2. Roll Call  
Doerr: Here      Wright: Here      Helton: Here      Merritt: Here      Christensen: Here  
Latham: Here      Camilleri: Here
3. Adoption of Agenda: Motion made by Merritt to adopt the agenda Seconded by Helton. Motion Carried.
4. Presidents Report: Motion made by Helton to accept and file the Presidents report. Seconded by Camilleri. Motion Carried.
5. Consent Agenda: Motion made by Wright to accept the consent agenda. Seconded by Camilleri. Motion Carried.
  - a. Minutes from January 16, 2023 Regular Meeting
  - b. Accounts payable: Pay the bills in the amount of \$56,241.04
  - c. Cash Receipting and Account Balances
  - d. Fire Department
  - e. DPW
6. Public Comment (Limited to 3 Minutes per person)  

Public comment opened at 7:07  
Comments about bringing water and sewer down to the dentist office and Big Bens heard.  
Public comment closed at 7:11
7. Unfinished Business

- a. HR Update: HR would like to add forms for reviews and performance corrections. They follow the policies set in place by the employee handbook. Motion made Camilleri to add forms. Seconded by Wright. Motion Carried.

#### 8. New Business

- a. FY 2022 Audit: Doug Wohlberg explained the audit for FY2022 and gave a breakdown of the invoice. Wohlberg explained the reporting done in 2021 and 2022 and recommends the Village considers hiring a Village Manager.
- b. Resolution 2023-02 Approve six percent increase in fire and mfr contracts: Motion made by Helton to approve resolution 2023-02. Seconded by Wright. Roll Call: Doerr: Yes Wright: Yes Helton: Yes Merritt: Yes Christensen: Yes Latham: Yes Camilleri: Yes Motion Carried.
- c. Resignation of Kurt Spaulding: Motion made to adopt the resignation of Kurt Spaulding. Seconded by Merritt. Motion Carried. Motion made by Wright to list the job in the Rockford Squire, Indeed, MMI and on the Village website. Seconded by Camilleri. Motion Carried.
- d. Approval needed of Fleis and Vandenbrink Engineering bill for road project: Jon Moxy with Flies and Vandenbrink discussed the upcoming road project that will include: Seventh, Sixth, Fifth, Beech, and Maple (Seventh to Fourth). The Village was awarded a grant for 50% of road project. This does not include engineering cost. While quoting this he will also get quotes for chip sealing W Lake to maintain that. Motion made by Helton to approve engineering cost. Seconded by Latham. Motion Carried.
- e. Discussion of possible ordinance changes for animals in Village limits: Discussion on allowing chickens in the Village limits. Mollie will look into different ordinances that allow chickens and bring some back to the board.
- f. Hybrid position agreement: The board would like clarification on a couple sections in the agreement. Mollie will reach out to lawyer and there will be a special meeting next week. Motion by Camilleri to table until next meeting. Seconded by Latham. Motion Carried.
- g. Resolution 2023-03 Credit Card Use Policy: Motion made by Wright to adopt resolution 2022-03. Seconded by Camilleri. Roll Call: Doerr: Yes Wright: Yes Helton: Yes Merritt: Yes Christensen: Yes Latham: Yes Camilleri: Yes Motion Carried.
- h. Cemetery lawn care and sexton bid: Discussion on posting these for bid separately. Motion made by Helton to post them separately in the squire, website, indeed, and Facebook page. Seconded by Wright. Motion Carried.
- i. Resolution 2023-4: Motion made by Wright to adopt resolution 2023-04 accepting the MDOT contract for the road project. Seconded by Camilleri. Motion Carried.

#### 9. Public Comment (Limited to 3 minutes per person)

Public comment opened at 8:26

Resident spoke on concern of having chickens in the Village.

Chamber Thanked Mollie and Zach Doerr and Matt Baczewski along with the people that helped them for a successful Winterfest event.

Resident spoke on concerns of the school property after the school moves. Resident will follow up with Mollie or Donna in the coming weeks to see if there are any new developments.

Public comment closed at 8:36

10. Council Comment:

Helton would like to get parks and rec and cemetery committee meetings set up before the next meeting.

Doerr would like to inform everyone the budget workshop will be March 8, 9, and 10. Also update about funding for fixing the roof; now that the audit is complete, they can move forward.

11. Adjournment: Motion made by Helton to adjourn at 8:42. Seconded by Camilleri. Meeting Adjourned.

Next Meeting Is March 20, 2023

Minutes Submitted By: Donna Westerbrink, Village Clerk