



Village of Sand Lake

2 E. Maple St., PO Box 139
Sand Lake, MI 49343

March 21, 2022 7:00pm

Zoom ID: 6620195932 Code:044356
In-person at the Sand Lake Municipal Building

Regular Meeting Minutes Approved

1. Call to Order, Pledge of Allegiance To The Flag, and Invocation: Meeting **called to order at 7:00** by President Doerr. Pledge and Invocation said.
2. Roll Call
Doerr: **Here** Wright: **Here** Helton: **Here** Merritt: **Here**
Rudicil: **Here** Christensen: **Here**
3. Amend Agenda: **Motion** by Doerr to add J. Digital Sign to New Business. **Seconded** by Wright. **Motion Carried.**
4. Adoption of Agenda: **Motion** by Doerr to adopt the agenda. **Seconded** by Helton. **Motion Carried.**
5. Public Hearing on Proposed 2022-23 Budget
 - a. Open Public Hearing: **Opened** at 7:05
No Comments from Public
 - b. Close Public Hearing: **Closed** at 7:06
6. Water Study Report by Mike Engels, Michigan Rural Water: Mike Engels reviewed the water rate study and projected rates for residents, commercial, and Paradise Cove.
7. Approve Minutes from Village Meeting held on February 21, 2021: **Motion** by Helton to approve minutes with correction. **Seconded** by Wright. **Motion carried.**
8. President's Report: President Doerr read off report. **Motion** by Wright to accept and file Presidents Report. **Seconded** by Merritt. **Motion carried.**
9. Administrative Reports
 - a. Account Balances

- b. Accounts Payable: Approval of bills to be paid in the amount of: \$44,074.53: **Motion** by Wright to pay the bills in the amount of \$ 44,074.53 **Seconded** by Doerr. **Motion Carried.**
- c. Cash Receipting

10. Department Reports

- a. Fire Department: **Motion** made by Helton to accept and file Fire Report. **Seconded** by Wright. **Motion Carried.**
- b. DPW: **Motion** made by Wright to accept and file DPW Report. **Seconded** by Doerr. **Motion Carried.**
- c. Clerk: **Motion** made by Doerr to accept and file clerks report. **Seconded** by Rudicil. **Motion Carried.**

11. Public Comment: For Agenda Items Only. Limited to 3 minutes per person.:

Opened at 7:25, Spokes person for local business talked about what they would like to do with their property and their future with Sand Lake. **Closed** at 7:29

12. Unfinished Business

- a. Letter of Interest regarding Council seat: One letter of Interest was received from Kim Latham. **Motion** made by Helton to appoint Kim Latham to the open council position for the remainder of its term. **Seconded** by Wright. **Motion Carried.**
- b. Motion to Adopt Ordinance 2022-03 An Ordinance To Amend The General Code of Ordinances For The Village of Sand Lake By Adding A New Chapter VI, Section 6.4 Entitled "Marihuana Businesses." : **Motion** by Wright to adopt Ordinance 2022-03. **Seconded** by Doerr. **Motion Carried.**
- c. Motion to Adopt Resolution 2022-02 A Resolution Adopting The Marihuana Licensing Application: **Motion** made by Wright to Adopt Resoultion 2022-02. **Seconded** by Doerr. **Motion Carried.**
- d. HR Reports: Employee Handbook Update: Wright updated on the HR Committee meeting, handbook updates that need done, and pay increases. **Motion** made by Wright to have Doerr and the Clerk do updates to the employee handbook and to increase pay for Bill Cornelisse and Ryan Shick starting April 1, 2022. **Seconded** by Doerr, **Motion Carried.**
- e. Schedule of Fees Update: President updated on where in the process she is on bringing the Schedule of Fees up to date.
- f. Motion to Rescind The Motion Relating to The Awesome Lawns Contract accepted at the February 21, 2021 Meeting: **Motion** made by Wright to put job of spraying park for mosquitos out to bid. **Seconded** by Doerr. **Motion Carried.**
- g. Name Plates Updates: Helton gave an update on pricing for getting donor name plates for the tables in town. **Motion** made by Merritt to approve purchase of Plates up to \$150. **Seconded** by Wright. **Motion Carried.**
- h. Insurance Update: Village insurance with MMRMA is active until October 2022.

i. Painting of Municipal Building: **Motion** by Wright to pay to have offices, hallway, and park bathrooms painted up to the amount of \$1,100. **Supported** by Merritt. **Motion Carried.**

13. New Business

a. Motion to Approve Marihuana Application Fee Return: **Motion** made by Merritt to return the \$5,000 application fee to BT Holdings. **Seconded** by Helton. **Motion Carried.**

b. Motion to Approve Gazebo Rental for April 23, 2022: **Motion** made by Wright to approve rental. **Supported** by Doerr. **Motion Carried.**

c. Motion to Adopt Resolution 2022-03 Budget Amendment: **Motion** made by Doerr to Adopt Resolution 2022-03 Budget Amendment. **Seconded** by Wright. **Motion Carried.**

d. Motion to Approve Community Event Form: Easter Egg Hunt, Chamber of Commerce: **Motion** made by Wright to Approve Event: Easter Egg Hunt. **Seconded** by Doerr. **Motion Carried.**

e. Motion to Adopt Resolution 2022-04 A Resolution Adopting the 2022-2023 Fiscal Year Budget: **Motion** made by Wright to Adopt Resolution 2022-04 A Resolution Adopting the 2022-2023 Fiscal Year Budget. **Seconded** by Doerr. **Motion Carried.**

f. Consumers put your town on the map competition: President Doerr explained what she is doing for this.

g. Motion to receive and file the Water Rate Study: **Motion** made by Doerr by receive and file the Water Rate Study from Michigan Rural Water. **Seconded** by Wright. **Motion Carried.**

h. Motion to adopt Resolution 2022-05 A Resolution to Adopt and Establish Water Rates: **Motion** made by Wright to adopt Resolution 2022-05. **Seconded** by Helton. **Motion Carried.**

i. Motion to adopt and approve a Settlement and Release Agreement in the matter of Kent County Circuit Court Case No.:19-09196-CBB, and to Authorize the Village President and Clerk to execute all associated documents: **Motion** made by Wright to adopt and approve a Settlement and Release Agreement in the matter of Kent County Circuit Court Case No.:19-09196-CBB, and to Authorize the Village President and Clerk to execute all associated documents. **Supported** by Helton. **Motion Carried.**

j. Digital Sign: **Motion** made by Helton to allow Churches within the Village limits to put events on the digital sign. **Seconded** by Doerr. **Motion Carried.**

14. Public Comment- Limited to 3 minutes per person: **Opened** at 8:23

Resident was wondering about replacing basketball hoop that broke this winter.

Chamber is looking for someone to go to a firework class. They may also be able to help Village cover cost for bathroom painting. Chamber has basketball hoops that may work for the park.

Public Comment **Closed** at: 8:28

15. Council Comment

April 30th at 8:00am will be the cemetery clean up. Volunteers needed. Rain date will be May 7th at 8:00 am.

May 14th will be the park clean up. Rain date of May 21st.

These will be posted on the Village website, the digital sign, on the Newsletter, and also in The Cedar Springs Post.

16. Motion to go into closed session as permitted by Section 8(h) of the Michigan Open Meetings Act to discuss a written legal opinion from the Village's counsel (Roll call vote): **Motion** made by Doerr to go into Closed session as permitted by Section 8(h) of the Michigan Open Meetings Act to discuss a written legal opinion from the Village's counsel. **Supported** by Wright.

Roll Call: Doerr: **Yes** Wright: **Yes** Helton: **Yes** Merritt: **Yes**

Rudicil: **Yes** Christensen: **Yes**

- a. Return to regular session: Return to regular session at 8:57

Motion made by Wright to authorize the Village attorney's office to take all necessary action in order to enforce the settlement agreement between the Village of Sand Lake and Tracy Quinlan. **Seconded** by Helton. **Motion Carried.**

17. Adjournment: Motion to Adjourn at 8:57pm

Next Meeting Is April 18, 2022

Minutes Submitted by:
Donna Westerbrink, Village Clerk