



Village of Sand Lake  
Village Council  
August 17, 2020, 7:00 p.m.  
2 E. Maple St., PO Box 139  
Sand Lake, MI 49343  
(616) 636-8854  
[www.villageofsandlake.org](http://www.villageofsandlake.org)

## Meeting Minutes

August 17, 2020

Agenda – Virtual Meeting – Zoom Meeting ID: 982 756 3935 Zoom code: 187775

When logging in do NOT use a

### CALL TO ORDER

President Quinlan called the meeting to order at 7:07pm pm. Pastor Jorge lead the meeting with prayer.

### ROLL CALL

Present: President Quinlan, Marcia Helton, Rachel Gokey, Tonia Parkhurst, Glenn Baker, Bill Rau, Theresa Jerome  
1. Legal Fees  
2. Event Application

### AGENDA ADDITIONS

#### CONSENT AGENDA

Approval of Agenda

Motion Made by Parkhurst, with support by Gokey, to accept the agenda, with additions.  
**AIF. Motion Carried.**

Minutes of the July 20, 2020 meeting

Motion Made by Parkhurst, with support by Baker, to accept and file the July 20, 2020 meeting minutes, with noted corrections.  
**AIF. Motion Carried.**

Accts Payable- \$20,723.53

Motion Made by Parkhurst, with support by Baker, to pay the bills in the amount of Twenty Thousand Seven Hundred Twenty-Three Dollars and fifty-three cents. (\$20,723.53). **AIF. Motion Carried.**

Sand Lake Fire Department Report

Motion Made by Gokey, with support by Jerome, to accept and file the July fire report.  
**AIF. Motion Carried.**

Department of Public Works

Motion Made by Parkhurst, with support by Jerome, to accept and file the June DPW report.  
**AIF. Motion Carried.**

Zoning and Ordinance Report

Motion Made by Parkhurst, with support by Helton, to accept and file the Zoning and Ordinance report.  
**AIF. Motion Carried.**

Clerk's Report

A verbal clerk's report was given to the Council.

### PUBLIC COMMENT – Agenda Items (second Public Comment at the end of the meeting)

*Public comment opened at 7:46pm*  
**Marty Helton:** Why were Robyn Britton and Linda Misner kicked out? Why was my name mentioned at the Budget meeting?  
*Public comment closed at 7:48pm*



**PRESIDENT QUINLAN**

**Public Hearing on:** Opened at 7:49m  
**Amendment to Village Ordinance Chapter 9-Treasurer**

Motioned by: Parkhurst  
Seconded by: Baker

Motion Made by Parkhurst, with support by Baker, to accept the amendments to Village Ordinance Chapter 9- Treasurer, as presented.

**Roll Call Vote**

Helton: No  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Yes  
Parkhurst: Yes  
Gokey: Abstain

**Motion Carried.**

**Amendment to Village Ordinance Chapter 9-Clerk:**

Motioned by: Jerome  
Seconded by: Parkhurst

Motion Made by Jerome, with support by Parkhurst, to accept amendments to Village Ordinance Chapter 9- Clerk with noted correction.

**Roll Call Vote**

Helton: No  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Yes  
Parkhurst: Yes  
Gokey: Abstain

**Motion Carried.**

**Amendment to Village Ordinance Chapter 9-Village Personnel:**

Motioned by: Jerome  
Seconded by: Parkhurst

Motion Made by Jerome, with support by Helton, to table, then re-present at the September Council meeting with job descriptions.

**Roll Call Vote**

Helton: Yes  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Yes  
Parkhurst: Yes  
Gokey: Yes

**AIF. Motion Carried**

**Update of Paving of 1<sup>st</sup> Street (aka Shaner)**

Dean's is anticipating to start by the end of August 2020, pending the project being bonded.

**Window of Application for Dispensaries**

Motioned by: President Quinlan  
Seconded by: Parkhurst

Motion Made by President Quinlan, with support by Parkhurst, to approve opening a window from August 24, 2020 through September 21, 2020 to accept dispensary applications.

**AIF. Motion Carried.**

**Keyless Entry Grant**

Motioned by: Baker  
Seconded by: Parkhurst

Motion Made by Baker, with support by Parkhurst, to approve the beginning of the application for keyless grant entry and bring back to the Council for final approval.

**AIF. Motion Carried.**



**Michigan Department of Treasury First Responders Hazard Pay Premium Program**

Motioned by: Parkhurst  
Seconded by: Gokey

Motion Made by Parkhurst, with support by Gokey, to apply for the Michigan Department of Treasury First Responder Hazard Pay Premium Program. **AIF. Motion Carried.**

**Resolution to Retire Choice One Debt in the amount of: \$70,374.20**

Motioned by: President Quinlan  
Seconded by: Baker

Motion Made by President Quinlan, with support by Baker, to create a resolution to retire Choice One Debt in the amount of Seventy Thousand Three Hundred Seventy-Four Dollars and twenty cents (\$70,374.20). **AIF. Motion Carried.**

**Roll Call Vote**

Helton: Yes Jerome: Yes  
Baker: Yes Parkhurst: Yes  
Rau: Yes Gokey: Yes  
Quinlan: Yes

**Resolution to Purchase Digital Sign**

Motioned by: Jerome  
Seconded by: Baker

Motion Made by Jerome, with support by Baker, to create a resolution to ear mark \$40,000 for a digital sign to be approved and voted on by the Council before purchasing. **AIF. Motion Carried.**

**Roll Call Vote**

Helton: Yes Jerome: Yes  
Baker: Yes Parkhurst: Yes  
Rau: Yes Gokey: Yes  
Quinlan: Yes

**Resolution to Set Aside \$1,000 for Boat Launch Improvements**

Motioned by: Baker  
Seconded by: Rau

Motion Made by Baker, with support by Rau, to create a resolution to set aside \$1,000 for Boat Launch Improvements. **AIF. Motion Carried.**

**Roll Call Vote**

Helton: Yes Jerome: Yes  
Baker: Yes Parkhurst: Yes  
Rau: Yes Gokey: Yes  
Quinlan: Yes

**Resolution to set President's hours**

Motioned by: Gokey  
Seconded by: Jerome

Motion Made by Gokey, with support by Jerome, to table the resolution to set President's hours. **AIF. Motion Carried.**

**Roll Call Vote**

Helton: Yes Jerome: Yes  
Baker: Yes Parkhurst: Yes  
Rau: Yes Gokey: Yes  
Quinlan: Yes

**Resolution to set Set Parameters for Small Claims Court Collection Matters (\$725.00)**

Motioned by: Baker  
Seconded by: Parkhurst

Motion Made by Baker, with support by Parkhurst, to create a resolution to set parameters for small claims court collections of \$725.00 outstanding to begin the process and include the court costs as an expense to the account in arrears. **AIF. Motion Carried.**

**Roll Call Vote**

Helton: Yes Jerome: Yes  
Baker: Yes Parkhurst: Yes  
Rau: Yes Gokey: Yes  
Quinlan: Yes

**Resolution to Charge 3% Late Fee on Unpaid Invoices Other than Water and Sewer**

Motioned by: Baker  
Seconded by: Rau

**Roll Call Vote**

Helton: Yes  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Yes  
Parkhurst: Yes  
Gokey: Yes

**Resolution to Set Committee Expectations for Council Members**

Motioned by: President Quinlan  
Seconded by: Jerome

**Resolution to Set Burial Rates**

Motioned by: Jerome  
Seconded by: Parkhurst

**Roll Call Vote**

Helton: Yes  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Yes  
Parkhurst: Yes  
Gokey: Yes

**Additional Agenda Items:**

- 1. Legal Fees

Motioned by: Baker  
Seconded by: Gokey

- 2. Event Application-Oct 23, 24th

Motioned by: Jerome  
Seconded by: Parkhurst

**SECOND PUBLIC COMMENT TIME**

**Meeting Adjourned at 10:46pm**

Motioned by: Gokey  
Seconded by: Parkhurst

Respectfully submitted,  
Rachel Gokey, Interim Clerk

Motion Made by Baker, with support by Rau, to create a resolution to charge 3% late fee, compounding monthly, for any outstanding invoices due to the Village, not including water/sewer bills.

**AIF. Motion Carried.**  
(3% at 30 days, 6% at 60 days, 9% at 90 days, 12% at 120 days.)

Motion Made by President Quinlan, support by Jerome, to table the resolution to set committee expectations for Council members.

**AIF. Motion Carried.**

Motion Made by Jerome, with support by Parkhurst, to set Village of Sand Lake Cemetery burial rates to \$200 for Residents and \$350 Non-Residents.

**AIF. Motion Carried.**

Motion Made by Baker, with support by Gokey, to table the discussion of legal fees until a time line can be created by Marcia Helton.

**AIF. Motion Carried.**

Motion Made by Jerome, with support by Parkhurst to approve the event application for October 23 and 24<sup>th</sup>.  
Derby pending insurance approval.

**AIF. Motion Carried.**

*Open 10:27pm*

**Marty Helton:** Due to the content of the public comment rules, "D. PERSONAL AND SLANDEROUS REMARKS: Any person making personal, offensive, impertinent or slanderous remarks, or who shall become boisterous while addressing the Council, will be considered out of order and may be asked to leave". Mr. Helton's public comment time will not be recorded.

**Kim Latham** stated: ensure to not spend all the money from the recent assignment of rents and leases easement agreement since no one is sure what is happening to the economy due to COVID.

**Jamie Hoogerhyde** inquired: who is responsible for mowing the grass that grows in the road on Beech Street and that the street lights in that area need maintenance.

*Closed 10:45pm*

There being no further business to discuss, Motion Made by Gokey, with support by Parkhurst, to adjourn.

**AIF. Motion Carried.**