

**VILLAGE OF SAND LAKE**  
**REGULAR COUNCIL MEETING**  
**February 18, 2019**

1. **CALL TO ORDER:** Meeting called to order by President Hardenburg at 7:02pm.
2. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
3. **ROLL CALL:**

MEMBERS PRESENT: Marcia Helton, Danielle Hardenburg, Tracy Quinlan, Tonia Parkhurst, Glenn Baker, Rachel Gokey  
MEMBERS ABSENT: None
4. **AGENDA:**

No Change in the Agenda. Motion Made by Parkhurst and supported by Gokey to accept agenda with no corrections. AIF Motion Carried.
5. **ADMINISTRATIVE REPORT:**
  - A. **MINUTES:** January 21st 2019 REGULAR MEETING  
Correct spelling of Rachel Gokey in Roll Call. 10. C needs to be taken out and D will become C and E will become D. Motion Made by Parkhurst and supported by Gokey to accept regular meeting minutes with corrections. AIF Motion Carried.
  - B. **FINANCIAL MATTERS:**
    - i. **FINANCIAL STATEMENTS:** USDA will show negative, working with Katherin to get that taken care of. Motion Made by Parkhurst and supported by Baker to accept financial statements. AIF Motion Carried.
    - ii. **ACCOUNT CHANGES, FUEL ACCOUNT:** There will be some changes in the BS&A software, they will be updating software because the State of Michigan is changing the uniform of accounts. There will be some number changes to our accounts and as soon as we have those Brenda will let the council know. Fuel Man, we have had some issues with this and to avoid being blocked and unable to get fuel Brenda is asking that the council make a motion to be able to pay them when they are due if this results in being due before a council meeting. Asking that we may pay them by phone or online. Motion Made by Parkhurst and supported by Gokey to pay Fuel Man if need be either online or via phone. AIF Motion Carried.
    - iii. **BILLS:** Motion Made by Parkhurst and supported by Gokey to pay the bills in the amount of \$61,052.75 (sixty one thousand, fifty two dollars and seventy five cents). AIF Motion Carried.
6. **PUBLIC COMMENT:** Open public comment at 7:15pm with Mike Bergman, he is asking for the blessing of the council to be able to put in the heater for the Museum at no cost to the Village. Randy Smith has purchased the heater and Mike will install at no cost. Gary Giddings was wondering about the tree removal and when this may happen? The Church has a tree that they would like to have taken down as well. Per Hardenburg the tree removal process is on hold at this time but will let him know when we are moving forward with this again. Dave Dewey wondering when the grills were going to be put in the park? Per Hardenburg there is a plan in place for this spring for Dean's Excavating to put the grills in. Jim Phillips would like to point out the large pot hole on lake street needs cold patch. Public comment closed at 7:20pm. Motion Made by Parkhurst and supported by Gokey to approve Mike Bergman to install the HVAC system in the museum. AIF Motion Carried.
7. **POLICE REPORT:**
  - A. **MONTHLY** Per Sgt. Brandow the patrol car has not been out much, but he has worked a lot on a stolen car case. Car has charger pack on it to keep it fully charged because it is not run daily. No

traffics stops made during this month. Motion Made by Parkhurst and supported by Baker to accept and file the police report for February 2019. AIF Motion Carried.

**8. FIRE REPORT:**

- A. MONTHLY REPORT. Bill for SCBA maybe in before March meeting, Chief Holtzlander is asking that this be paid and approved by the council to pay when this arrives. This bill is for the fire departments portion of the Grant which is the total of \$9326.50 (nine thousand twenty six dollars and fifty cents). Motion Made by Parkhurst and supported by Gokey to pay the invoice in the amount of \$9326.50 if it comes before the March meeting. AIF Motion Carried. Motion Made by Parkhurst and supported by Gokey to accept and file the Fire Department Report for February 2019. AIF Motion Carried.

**9. DPW REPORT:**

- A. MONTHLY REPORT. Had to reprogram the new Kubota, and should not have this problem again. Per Jerry the council needs to start thinking about setting money aside for a new Truck as the old truck is starting to have some issues with it. Glenn had suggested getting a couple BIDs so the council had an idea of how much this may cost. Per Jerry, roughly 150,000 give or take some. Tonia asked about water and sewer licenses and per Jerry he needs one more for water and one more for sewer. This test is once a year in May and he will be taking it again. Motion Made by Parkhurst and supported Gokey to accept and file the DPW report for February 2019. AIF Motion Carried.

**10. UNFINISHED BUSINESS:**

- A. T-Mobile: Sent 32 pages of everything to Danielle, she forwarded this on to Jerry and Dan Kitchen to review. Contract ends in May, negotiating 2% to 4% fee in new contract. Will wait to see what Dan has to say about it. Motion Made by Parkhurst and supported by Gokey to table the contract while under review. AIF Motion Carried.

**11. NEW BUSINESS:**

- A. BS&A Training for the Clerk: Motion Made by Parkhurst and supported by Baker to go forward with BS&A Training for Nyha in the amount of \$3,890.00 (Three Thousand Eight Hundred Ninety Dollars). AIF Motion Carried.
- B. Quality Air: Township side of the building has air but the village side does not. Quality Air will honor their Quote at \$8,921.00 with the Village splitting the cost with the township. Motion Made by Parkhurst and seconded by Gokey to table this until after the budget meeting next month. AIF Motion Carried
- C. Snowmobilers in Town: Emails from Dave Dewey about the amount of snowmobilers in the Chamber Field, per Dave this has been going on since before Christmas and has become a nuisance. Kent County Police came out and said they could see where they have been riding. Per Dave there are ordinances out there and need to be in place. Was told by Kent County Police that they really cannot enforce the ordinance because they are unaware of what they are. Per Sgt. Brandow, there was another complaint about this and he had a conversation with the resident about the Village Law. States that he will go out there and speak with them again on this matter. Will reach out to Craig Moore, President of the Chamber and talk with him about placing signs.
- D. Hazard Mitigation Plan: Needs Motion to Pass Resolution for 2019. Motion Made by Parkhurst and supported by Baker to Pass the Hazard Mitigation Plan for 2019. AIF Motion Carried.

Roll Call;

Tracy Quinlan: Yes

Tonia Parkhrst: Yes

Rachel Gokey: Yes

Glenn Baker: Yes

Marcia Helton: Yes

Danielle Hardenburg: Yes

- E. Cemetery BIDS: Two BID submitted, one from Heckman's and one from Venman's. Motion Made by Gokey and supported by Parkhurst to accept Venman's BID. AIF Motion Carried.
- F. Christmas Decoration Contract: We will need a new BID from them as we will have more poles. There are 18 poles now. Per Jerry he suggests to wait until the poles are set to make any decisions. Council would like to see about getting the businesses involved with this. "Adopt a Pole" Talk with the Chamber to see if they would be willing to help with cost. Per Tracy, Theresa Jerome is willing to help with this and will talk with her more about this. Motion Made by Baker and supported by Gokey to table. AIF Motion Carried.
- G. Open Seat: Letter of interest from Theresa Jerome. Motion made by Parkhurst and supported by Baker to appoint Theresa Jerome the last seat on the Council. AIF Motion Carried.
- H. CasAir Contract: Motion Made by Parkhurst and supported by Helton to table until next meeting and to have Tracy read over and review contract. AIF Motion Carried.

**12. COMMITTEE/COUNCIL COMMENT:**

- A. Police Committee: Suggested to temporarily suspend the police department until they have more time to investigate what is going on. Need to hire a chief and need to look into that. Would like to look into Kent County doing coverage. Due to the budget a temporary suspension is what is recommended at this time until further review. Motion Made by Baker and supported by Gokey to table until next month. AIF Motion Carried.

**13. TRUSTEE COMMENTS:**

- A. Motion Made by Helton and supported by Baker to have a prayer after the pledge of allegiance. AIF Motion Carried.

- 14. **ADJOURNMENT:** There being no further business to come before the council at this time, Motion Made by Baker and supported by Gokey to adjourn. AIF Motion Carried. Meeting adjourned at 8:49pm

Respectfully Submitted,

Nyha French  
Clerk