



Village of Sand Lake  
Village Council  
September 21, 2020, 7:00 p.m.  
2 E. Maple St., PO Box 139  
Sand Lake, MI 49343  
(616) 636-8854  
[www.villageofsandlake.org](http://www.villageofsandlake.org)

**Meeting Minutes**

**September 21, 2020**

**Agenda – Virtual Meeting – Zoom Meeting ID: 982 756 3935 Zoom code: 187775**

**When logging in do NOT use a**

**CALL TO ORDER**

President Quinlan called the meeting to order at 7:00pm pm.  
Pastor Giddings lead the meeting with prayer.

**ROLL CALL**

Present: President Quinlan, Marcia Helton, Rachel Gokey, Tonia Parkhurst, Glenn Baker, Bill Rau  
Absent: Theresa Jerome

**AGENDA ADDITIONS**

1. Budget/Financing-Line item edits on fund balances allowing President Quinlan to make adjustments as they come up.

**CONSENT AGENDA**

Approval of Agenda

Motion Made by Baker, with support by Parkhurst, to accept the agenda, with addition.  
**AIF. Motion Carried.**

Minutes of the August 17, 2020 meeting

Motion Made by President Quinlan, with support by Baker, to accept and file the August 17, 2020 meeting minutes.  
**AIF. Motion Carried.**

Accts Payable- \$41,844.86

Motion Made by Parkhurst, with support by Baker, to pay the bills in the amount of Forty-One Thousand Eight Hundred Forty-Four Dollars and Eighty-Six cents. (\$41,844.86). **AIF. Motion Carried.**

Sand Lake Fire Department Report

Motion Made by Gokey, with support by Baker, to accept and file the August fire report.  
**AIF. Motion Carried.**

Department of Public Works

Motion Made by Gokey, with support by Baker, to accept and file the August DPW report.  
**AIF. Motion Carried.**

Clerk/Treasurer Report

Motion Made by Baker, with support by Parkhurst, to accept and file the Clerk/Treasurer report.  
**AIF. Motion Carried.**

Vredeveld Haefner Audit Report

Updated the Council on how the audit went and that it was submitted on time.

**PUBLIC COMMENT – Agenda Items (second Public Comment at the end of the meeting)**

*Public comment opened at 7:09pm  
Public comment closed at 7:10pm*



**PRESIDENT QUINLAN**

**Amendment to Preliminary Approval to Genevieve Plat**

Motioned by: President Quinlan  
Seconded by: Gokey

Motion Made by President Quinlan, with support by Gokey, to accept the amendments to Preliminary Approval to Genevieve Plat.

**AIF. Motion Carried.**

**Roll Call Vote**

Helton: Yes                                 Jerome: Absent  
Baker: Yes                                 Parkhurst: Yes  
Rau: Yes                                     Gokey: Yes  
Quinlan: Yes

PUBLIC HEARING OPEN 7:14pm

**Amendment to Village Ordinance Chapter 9-  
Treasurer (SECOND READING):**

Motioned by: Baker  
Seconded by: Rau

Motion Made by Baker, with support by Rau, to accept amendments to Village Ordinance Chapter 9- Treasurer.

**Motion Carried.**

**Roll Call Vote**

Helton: No                                 Jerome: Absent  
Baker: Yes                                 Parkhurst: Yes  
Rau: Yes                                     Gokey: Abstain  
Quinlan: Yes

**Amendment to Village Ordinance Chapter 9-Clerk  
(SECOND READING):**

Motioned by: Parkhurst  
Seconded by: Baker

Motion Made by Parkhurst, with support by Baker, to accept amendments to Village Ordinance Chapter 9-Clerk.

**Motion Carried**

**Roll Call Vote**

Helton: No                                 Jerome: Absent  
Baker: Yes                                 Parkhurst: Yes  
Rau: Yes                                     Gokey: Abstain  
Quinlan: Yes

**Amendment to Village Ordinance Chapter 9-Village  
Personnel (FIRST READING):**

Motioned by: Parkhurst  
Seconded by: Baker

Motion Made by Parkhurst, with support by Baker, to accept amendments to Village Ordinance Chapter 9- Village Personnel.

**Motion Carried.**

**Roll Call Vote**

Helton: No                                 Jerome: Absent  
Baker: Yes                                 Parkhurst: Yes  
Rau: Yes                                     Gokey: Yes  
Quinlan: Yes

PUBLIC HEARING CLOSED 7:24pm



**Approval of the Design for the Digital Sign**

Motioned by: Parkhurst  
Seconded by: Baker

Motion Made by Parkhurst, with support by Baker, to approve the design of the Digital Sign.  
**Motion Carried.**

**Resolution to Establish Enforceable Rules and Guidelines for Digital Sign**

Motioned by: Parkhurst  
Seconded by: Gokey

Motion Made by Parkhurst, with support by Gokey, to create a resolution to Establish Enforceable Rules and Guidelines for Digital Sign.  
**Motion Carried.**

**Roll Call Vote**

Helton: No  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Absent  
Parkhurst: Yes  
Gokey: Yes

Motion Made by Parkhurst, with support by Helton, to approve October 31, 2020 event application from Peri Cordes.  
**AIF. Motion Carried.**

**Approval of Event Application**

Motioned by: Parkhurst  
Seconded by: Helton

Motion Made by Baker, with support by Gokey, to allow President Quinlan and Chief Holtzlander to approve road closures as needed.  
**AIF. Motion Carried.**

**Approval of AgronoMod Sand Lake, LLC**

Motioned by: Parkhurst  
Seconded by: Baker

**Roll Call Vote**

Helton: No  
Baker: Yes  
Rau: Yes  
Quinlan: Abstain  
Jerome: Absent  
Parkhurst: Yes  
Gokey: Yes

Motion Made by Parkhurst, with support by Baker, to approve AgronoMod Sand Lake, LLC for the final dispensary permit. **Motion Carried.**

**Approval of HR Committee's Recommendation of the Employment Agreement- Clerk/Treasurer**

Motioned by: Parkhurst  
Seconded by: Baker

Motion Made by Parkhurst, with support by Baker, to approve Employment Agreement for the Clerk/Treasurer.  
**Motion Carried.**

**Roll Call Vote**

Helton: No  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Absent  
Parkhurst: Yes  
Gokey: Abstain

**Approval of HR Committee's Recommendation of the Employment Agreement- Zoning and Ordinance Administrator**

Motioned by: Gokey  
Seconded by: Baker

Motion Made by Gokey, with support by Baker, to approve Employment Agreement for Zoning and Ordinance Administrator  
**Motion Carried.**

**Roll Call Vote**

Helton: No  
Baker: Yes  
Rau: Yes  
Quinlan: Abstain  
Jerome: Absent  
Parkhurst: Yes  
Gokey: Yes

**OIC Agreement**

Motioned by: Baker  
Seconded by: Parkhurst

Motion Made by Baker, with support by Parkhurst, to approve Agreement of Certified Operator Supervision by and between the Village of Sand Lake and William Cornelisse.  
**AIF. Motion Carried.**

**Roll Call Vote**

Helton: Yes  
Baker: Yes  
Rau: Yes  
Quinlan: Yes  
Jerome: Absent  
Parkhurst: Yes  
Gokey: Yes

**Approval of Public Safety Committee  
Recommendation to Purchase Two Additional  
Radar Speed Signs**

Motioned by: President Quinlan  
Seconded by: Baker

Motion Made by President Quinlan, support by Baker,  
to approve purchase of two additional radar speed signs.  
**AIF. Motion Carried.**

**OLD BUSINESS**

**Resolution to Set President Hours**

Motioned by: Parkhurst  
Seconded by: Baker

Motion Made by Parkhurst, with support by Baker, to  
create a resolution to set Village of Sand Lake  
President's hours to 20 hours per month.  
**AIF. Motion Carried.**

**Roll Call Vote**

Helton: Yes                      Jerome: Absent  
Baker: Yes                      Parkhurst: Yes  
Rau: Yes                         Gokey: Yes  
Quinlan: Abstain

**Resolution to Set Committee Expectations for  
Council Members**

Motioned by: Baker  
Seconded by: Gokey

Motion Made by Baker, with support by Gokey, to  
create a resolution to set committee expectations for  
Council Members.  
**AIF. Motion Carried.**

**Roll Call Vote**

Helton: Yes                      Jerome: Absent  
Baker: Yes                      Parkhurst: Yes  
Rau: Yes                         Gokey: Yes  
Quinlan: Yes

**Legal Fees- Motion to Table**

Motioned by: Parkhurst  
Seconded by: Baker

Motion Made by Parkhurst, with support by Baker, to table  
discussion of the legal fees.  
**AIF. Motion Carried.**

**SECOND PUBLIC COMMENT TIME**

**Meeting Adjourned at 9:12pm**

Motioned by: Parkhurst  
Seconded by: Baker

Respectfully submitted,

Rachel Gokey, Interim Clerk

*Open 8:09pm*  
**Robyn Britton-Nelson Township:** Wanted to know what the Village  
is planning for the roof/repair issues that were evaluated the  
previous year and if money is being set aside by the Village.  
**Molly McLellan** inquired: If Rachel would remain in all three  
positions.  
**Kevin Wright:** wanted to know why President Quinlan abstained  
from voting and if agendas will be posted timelier.  
*Closed 8:31pm*

There being no further business to discuss, Motion  
Made by Parkhurst, with support by Baker, to adjourn.  
**AIF. Motion Carried.**