



Village of Sand Lake

Planning Commission – Approved Minutes

June 28, 2024

1. The meeting was called to order at 10:04 AM  
Members Present: Doerr Knottnerus, VanderMeulen  
Members absent: Wright, Jerome  
Others Present: Tim Johnson, Derek Dickerson
2. The agenda was approved on a motion by Knottnerus, supported by Doerr. Motion Carried
3. Minutes of the May 17, 2024 meeting were approved on a motion by Doerr, supported by Knottnerus. Motion Carried
4. Review of the Master Plan. The community profile chapter was presented by Tim Johnson. A couple of items of note is that the Village has an aging population, and a high percentage of rental housing. Changes to the goals and objectives were noted. Johnson recommends that upon adoption of the master plan, the planning commission should develop a work plan consistent with the goals specified in the master plan.
5. Review of the Future Land Use Map. Johnson noted that approximately 36% of the Village land area (167 acres) is publicly owned, and non-taxable. Approximately 49 acres are open for future development, however much of the area lacks sewer and water utilities. Discussion regarding the need to ensure that utilities are available to support development. Knottnerus moved, Doerr supported a motion that the Village fire chief review site plans and plats. Johnson recommends that the that the zoning

ordinance undergo a review considering state law changes. The zoning map also needs updating.

6. New Business. The planning commission discussed the idea of developing an escrow policy including the establishment of an escrow account from developers to offset costs for professional services such as engineering and planning consultants. Knottnerus moved and Doerr supported a motion to recommend that the Village Council establish an escrow policy. It was noted that many communities have adopted escrow policies. Motion Carried.

7. Public Comments: None

8. Planning Commission Comments: Discussion about scheduling additional meetings to move the Master Plan process along quicker. Members present were open to this suggestion. Further discussion with other members will take place.

Next meeting scheduled for July 22, 2024, at 2:30 PM

Respectfully Submitted,

Cathy VanderMeulen, Chair