

Village of Sand Lake Planning Commission

September 30, 2024

Minutes

1. The meeting was called to order by Chairperson VanderMeulen at 2:30 PM
Members Present: Wright, Jerome, Doerr, Knottnerus and VanderMeulen
Others Present: Derek Dickerson, Tim Johnson, Mollie Doerr
2. The agenda was approved after correction of October to September minutes.
Motion by Doerr, support by Wright. Motion Carried.
3. Minutes of the September 13 meeting will be available at the next meeting.
4. Tim Johnson reviewed the draft of Chapters 5 and 6, as well as the proposed future land use map. The schedule for review and adoption by the Village Council was discussed. State law requires that the plan be distributed to adjacent communities, as well as Kent County, after which there is a 63-day comment period. For the plan to be adopted before the end of the year, it was suggested that the planning commission move forward with a positive recommendation to the Village Council at this meeting. A special Council meeting is scheduled on October 7, and this could be added to their agenda. If the schedule is expedited, it is possible to hold an early to mid-December public hearing. There were no changes made to the draft plan. Knottnerus moved to recommend that the Village Council review and approve the 2025 master plan. Jerome supported. Motion Carried.
5. No new Business
6. No public comment

7. Commissioner's comments: Members discussed the importance of keeping the master plan process moving forward. There are many tasks to address including possible zoning ordinance changes and other items as listed in the plan. The next meeting of the planning commission is scheduled for October 28 at 2:30 PM.

8. The meeting was adjourned at 3:45 PM on a motion by Doerr, supported by Knottnerus. Motion Carried.

Respectfully submitted,

Cathy VanderMeulen, Chair

Village of Sand Lake Planning Commission

October 28, 2024

Nelson Township Offices

1. The meeting was called to order by Chair VanderMeulen at 2:35 PM.
Members Present: Doerr, Jerome, Knottnerus, Wright and VanderMeulen
Others Present: Dickerson
2. The agenda was approved on a motion by Knottnerus, supported by Wright. Motion carried
3. The minutes of the September 30, 2024 meeting were approved on a motion by Knottnerus, supported by Doerr. Motion Carried.
4. Unfinished Business: Wright reported that the Village Council approved and adopted the new Master Plan at their meeting on October 7.
5. New Business:
 1. The Master Plan public hearing was set for Monday, December 16, 2024, at 2:30 PM on a motion by Knottnerus, supported by Wright. Motion Carried
 2. The Planning Commission approved publication of the Master Plan hearing notice consistent with the Village Council policy for posting of hearing notices, on a motion by Doerr, supported by Jerome. Motion Carried. The notice will be published in the Rockford Squire paper, placed on the Village website and Facebook page, and posted on the Village office entry door.
 3. Discussion of the Bio Gold site plan. Derek initially expressed concerns that the construction of the building was not consistent with the approved site plan. In recent conversations between Derek and the contractor, the contractor has agreed to submit revised elevation plans to the Village. Derek is satisfied with all other aspects of the project.
6. There were no public comments

7. Commission comments: The next meeting of the Planning Commission was set for November 18, and 2:30 PM. Tim Johnson will be asked to attend the meeting to discuss next steps of the Master plan.
8. The meeting was adjourned at 2:50 PM on a motion Doerr, supported by Jerome. Motion Carried

Respectfully Submitted,

Cathy VanderMeulen, Chair