



Village of Sand Lake
2 E. Maple St. ■ Sand Lake, Mi ■ 49343
(616) 836-8854

Planning Commission Meeting
Minutes
June 13, 2025 2:00 p.m.

1. Meeting was called to order at 2:15 p.m. by VanderMeulen, followed by the Pledge of Allegiance.
2. **APPROVE THE AGENDA:**
Knottnerus made a motion to approve the agenda supported by Doerr. Motion Carries.
3. **APPROVE THE MINUTES:**
Doerr made a motion to approve the minutes from the May 16, 2025 meeting, supported by Knottnerus. Motion carries.
4. **UNFINISHED BUSINESS:**
 - a. **WAGES:**
Resolution was handed out that the Council had approved regarding Planning Commission wages. Some discussion.
 - b. **SABLE PROJECT:**
 - Knottnerus mentioned that he had seen some activity near the development and wondered if anyone knew what they were doing.
 - There should be a process for driveway permits. To be sure that they are location appropriate.
 - Wright arrived at 2:20 p.m.
 - Knottnerus mentioned that a developer should not work on any project without a permit.
 - Doerr questioned what should be done if someone goes against the site plan. They should be issued a stop work order.
 - Discussion about the pump station.

5. NEW BUSINESS:

a. MASTER PLAN RECOMMENDATIONS:

- There were some recommendations in the Master Plan on page 43-47 regarding review of the Village Zoning Ordinance.
- Should go through the list to come up with an action plan.
- has the Village adopted the International Property Maintenance code?

Doerr brought up the Capital Improvement plan from Kentwood and wondered if the Village should have something as detailed. Vandermeulen mentioned the village should make a list of projects and attempt to put a cost on it and a year for completion.

Discussion about the building.

The Capital Improvement Plan would only cover projects that are over a certain dollar amount pre-determined by the Village Council. Would possibly cover something like the issues at the boat launch. Possibly the plow truck.

Vandermeulen would like a copy of the Village budget to see what the planning commission has to work with.

Would also like to see a copy of the lease if there is one for the building and how it was determined to split the building as well as the utilities.

There was a question on whether or not there is a budget for guidance for engineers or whatever is needed for some of the projects. Wright to ask at board meeting.

b. MEETINGS DAYS:

Knottnerus made a motion to change the meeting days to Monday at 1:00 p.m.

Supported by Wright. Motion carries.

Next meeting to be June 23, 2025, at 1:00 p.m. Tentatively on the 2nd and 4th Mondays of the month.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

Wright made a motion to adjourn the meeting at 3:02 p.m., supported by Knottnerus. Motion carries.