



Village of Sand Lake  
2 E. Maple St. ■ Sand Lake, Mi ■ 49343  
(616) 836-8854

Planning Commission Meeting  
Minutes  
June 23, 2025 1:00 p.m.

1. Meeting was called to order at 1:03 p.m. by VanderMeulen, followed by the Pledge of Allegiance.
2. ATTENDANCE:  
Members Present: VanderMeulen, Knottnerus, Wright, Doerr arrived at 1:20 p.m.  
Members Absent: Jerome  
Also Present: Derek Dickerson, Michelle Lewis, Mollie Doerr, Cherrie Camilleri.
3. APPROVE THE AGENDA:  
Motion was made to approve the agenda by Knottnerus, supported by Wright.  
Motion carries.
4. APPROVE THE MINUTES:  
A motion was made to approve the minutes from the June 13, 2025, meeting by Wright, supported by Knottnerus. Motion carries.
5. UNFINISHED BUSINESS:
  - a. IPM CODE RESOLUTION:  
Discussion about the IPM Code as it appears in the Master Plan. It was determined that per Ordinance No. 2024-05 the Village of Sand Lake Council adopted the 2021 International Property Maintenance Code with Certain Amendments, Additions, and Deletions. No further action is needed by the Planning Commission.
  - b. BUILDING AGREEMENT:  
Discussion about the building agreement. It was determined that the Planning Commission would like to see an updated version of Exhibit "A" referred to in the deed, and any supporting documentation on how the bills are split or to be split. This should be brought before the building committee to agree that current

map is correct, and then taken to the perspective boards and voted to be placed with the deed as Exhibit "A" revision 1.

- c. BUDGET:  
The current budget was distributed. Discussion followed. It was determined that all project funding request would go before the Council.
  
- 6. NEW BUSINESS:
  - a. ZONING RECOMMENDATIONS:  
Discussion about the Master Plan and recommendations that were put forth.  
Phase 1 – Legal Review of Zoning Ordiannces  
Phase 2 – With Master Plan Recommendations, make any additional changes.  
Then submit to Council for approval.  
Phase 3 – Capital Improvement Plan  
Motion was made to look into a Planner/Attorney to have a legal review of the Zoning Ordinance, and make corrections to submit to the Council, supported by Doerr. Motion carries.
  - b. ZONING ORDINANCE BOOK:  
An updated version is on the website.  
Discussion about Planning Commission Bylaws.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

Motion was made to adjourn the meeting at 2:24 p.m. by Doerr, Supported by Wright.  
Motion carries.

NEXT MEETING JULY 7, 2025 AT 1:00 PM.