

Planning Commission Meeting
Minutes
2 E. Maple St, Sand Lake, MI 49343
November 20, 2025 1:00 p.m.

The meeting was called to order at 1:00 p.m. by VanderMeulen, followed by the Pledge of Allegiance.

ATTENDANCE:

Members Present: VanderMeulen, Doerr, Wright, Ballivian

Members Absent: Knottnerus

Also in attendance: Zoning Administrator, Derek Dickerson

APPROVAL OF AGENDA:

A motion to approve the agenda as presented was made by Wright, supported by Ballivian. Motion carries.

APPROVAL OF MINUTES:

A motion to approve the October 30, 2025, minutes was made by Doerr, supported by Wright. Motion carries.

UNFINISHED BUSINESS:

a. FOLLOW UP ON MASTER PLAN IMPLEMENTATION:

Review of Ordinance amendments of Sections 3.27, 3.28, 3.29, 5.05, and 6.05 by the Attorney at the recommendation of the Master Plan. A motion was made by Wright to schedule a public hearing at the January meeting, supported by Doerr. Motion Carries.

b. ATTORNEY CONVERSATION:

Conversation with the attorney regarding the sale of the property owned by the Village by the old school. There would need to be an Ordinance drafted. This will need to go before the council to determine if they want to sell the property.

NEW BUSINESS:

a. LOTS ON EAST SIDE OF TOWN:

1 House is already there. They are asking about splitting one of the properties. The Zoning Administrator should review the split to be sure it meets all the guidelines before it is submitted to the county. Double check with the attorney about the procedure. Discussion about the need for an ordinance to address who is responsible for maintaining the driveway easement. The lots do not have frontage on a public road.

PUBLIC COMMENTS:

No public comment

ADJOURNMENT:

A motion was made by Wright to adjourn the meeting at 1:42 p.m., supported by Doerr.
Motion carries.