



Village of Sand Lake  
2 E. Maple St. ▪ Sand Lake, Mi ▪ 49343  
(616) 836-8854

Planning Commission Meeting  
Minutes  
August 11, 2025 1:00 p.m.

The meeting was called to order at 1:07 p.m. by VanderMeulen, followed by the Pledge of Allegiance.

**ATTENDANCE:**

Members Present: VanderMeulen, Wright, Doerr, Knottnerus arrived at 2:00 p.m.

Members Absent: Jerome

Also in attendance: Derek Dickerson, Mollie Doerr, Michelle Lewis

**APPROVAL OF AGENDA:**

Motion to approve the agenda with the addition of C. School Plan was made by Doerr, supported by Wright. Motion Carries.

**APPROVAL OF MINUTES:**

Motion to approve the Minutes from the June 23, 2025, meeting was made by wright, supported by Doerr. Motion carries.

**UNFINISHED BUSINESS:**

**a. By-Laws:**

By-Laws were distributed to the board. Doerr asked if there was an attendance policy.

Refer to page 6 of the By-laws.

Wright is going to speak with Jerome about the ability to still be on commission.

Motion made by Doerr to transfer the secretarial duties to Lewis, supported by Wright.

Motion carries.

**b. Current Utility Split:**

Current utility split for the building was distributed to the Commission for review.

Discussed that a building committee meeting still needs to happen to move forward.

**NEW BUSINESS:**

**a. Ordinance Audit**

Village had an Ordinance audit done roughly 5 years ago. Tim is very meticulous, and the Village can probably make those changes.

Lewis to go through and make a comparison of the suggestions to bring to the next meeting.

Reviewed the recommendations in the Master Plan and decided to move forward on 1,2,3, skip 4, extra help might be needed for 5 & 6, to hold off on 7-10 as that is the business district. Derek would work on 11 & 14. The Village would have the attorney review #12. A comparison will be made of the current zoning ordinance and the Michigan Zoning Enabling Act to ensure proper public hearing notifications are met.

b. Capital Improvement Plan

Nothing discussed

c. School Plan

Derek handed out information provided to him by the developer that purchased the elementary school. Some discussion about water and sewer hookup. Waiting for further information from the developer. Derek would reach out to ask them to attend a planning Commission meeting.

**PUBLIC COMMENT:**

There was no public comment.

**ADJOURNMENT:**

Motion to adjourn at 2:45 p.m. was made by Doerr, supported by Wright. Motion carries.

Next meeting will be held September 4, 2025, at 1:00 p.m. at the Municipal Building.